Timesheet Due Dates

Timesheet Period Timesheet Approval Due Jan. 1-15 Wednesday, January 21, 2026 Jan. 16-31 Monday, February 2, 2026 Feb. 1-15 Tuesday, February 17, 2026 Feb. 16-29 Tuesday, March 3, 2026 Tuesday, March 17, 2026 Mar. 1-15 Mar. 16-31 Thursday, April 2, 2026 Apr. 1-15 Monday, April 20, 2026 Apr. 16-30 Tuesday, May 5, 2026 May 1-15 Tuesday, May 19, 2026 May 16-31 Tuesday, June 2, 2026 Jun. 1-15 Wednesday, June 17, 2026 Jun. 16-30 Thursday, July 2, 2026 Jul. 1-15 Monday, July 20, 2026 Jul. 16-31 Tuesday, August 4, 2026 Aug. 1-15 Tuesday, August 18, 2026 Aug. 16-31 Wednesday, September 2, 2026 Sep. 1-15 Thursday, September 17, 2026 Sep. 16-30 Monday, October 5, 2026 Oct. 1-15 Tuesday, October 20, 2026 Oct. 16-31 Tuesday, November 3, 2026 Nov. 1-15 Monday, November 16, 2026 Wednesday, December 2, 2026 Nov. 16-30 Dec. 1-15 Tuesday, December 15, 2026 Dec. 16-31 Tuesday, January 5, 2027

Pay Periods and Pay Dates

FT Hourly	PT Hourly	Pay Day
Jan. 1-15	Dec 16-31	Thursday, January 15, 2026
Jan. 16-31	Jan 1-15	Thursday, January 29, 2026
Feb. 1-15	Jan 16-31	Thursday, February 12, 2026
Feb. 16-29	Feb 1-15	Thursday, February 26, 2026
Mar. 1-15	Feb 16-28	Thursday, March 5, 2026
Mar. 16-31	Mar 1-15	Tuesday, March 31, 2026
Apr. 1-15	Mar 16-31	Wednesday, April 15, 2026
Apr. 16-30	Apr 1-15	Thursday, April 30, 2026
May 1-15	Apr. 16-30	Thursday, May 14, 2026
May 16-31	May 1-15	Thursday, May 28, 2026
Jun. 1-15	May 16-31	Monday, June 15, 2026
Jun. 16-30	Jun. 1-15	Tuesday, June 30, 2026
Jul. 1-15	Jun. 16-30	Wednesday, July 15, 2026
Jul. 16-31	Jul. 1-15	Thursday, July 30, 2026
Aug. 1-15	Jul. 16-31	Thursday, August 13, 2026
Aug. 16-31	Aug. 1-15	Monday, August 31, 2026
Sep. 1-15	Aug. 16-31	Tuesday, September 15, 2026
Sep. 16-30	Sep. 1-15	Wednesday, September 30, 2026
Oct. 1-15	Sep. 16-30	Thursday, October 15, 2026
Oct. 16-31	Oct. 1-15	Thursday, October 29, 2026
Nov. 1-15	Oct. 16-31	Thursday, November 12, 2026
Nov. 16-30	Nov. 1-15	Thursday, November 19, 2026
Dec. 1-15	Nov. 16-30	Tuesday, December 15, 2026
Dec. 16-31	Dec. 1-15	Friday, December 18, 2026