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## ADMISSION POLICY

1. Any individual making application to the Frank Phillips College Vocational Nursing Program must have completed high school or have a GED Certificate. An official transcript/copy of certificate must be on file in the Office of Admission and Records.
2. Students must meet all requirements for entrance to the college including taking the college entrance exam and achieve the minimum score set by the college.
3. An official transcript from all colleges attended must be on file in Office of Admission and Records and a copy of all transcripts on file in the Nursing Department.
4. The Texas Board of Nursing (BON) now requires students to be Board approved before beginning clinical in a Nursing program. Therefore, FPC nursing program will require all students to undergo their DPS/FBI criminal fingerprint background check during the Spring/Summer, so BON approval can be obtained prior to October 1<sup>st</sup>. Failure to receive BON approval by October 1<sup>st</sup> will result in immediate withdrawal from the Frank Phillips Vocational Nursing Program.
5. All Applicants must take the HESI nursing entrance test and achieve the acceptable scores.
6. Prior to acceptance, applicants shall present evidence of being in good physical and mental health and show proof of a physical examination (completed FPC Physical Examination Form), dated not more than three months prior to acceptance. Any applicant currently being treated for any physical or mental health condition must have the examination completed by the health care provider treating said condition.

7. Required immunizations must be completed and submitted to the nursing offices by August 1<sup>st</sup> with the exception of the flu vaccine which should not be taken until after September 1<sup>st</sup>.  
The required immunizations are based on both college and clinical site policy and are subject to change without notice. See FPC Immunization/Test Form for current requirements.
8. WECM courses with equivalent or greater clock hours may be transferred to Frank Phillips College Nursing Program if a minimum grade of C was obtained.
9. Three (3) prerequisite courses will be required before acceptance into the Nursing Program.  
These include:
  - a. General Psychology
  - b. Anatomy And Physiology I
  - c. Anatomy and Physiology II
10. There are two (2) HIGHLY recommended courses that all students are encouraged to take before acceptance to the Nursing Program, Nutrition and Medical Terminology. Students that do not take these courses prior to acceptance in the program will be required to take the courses as Continuing Education courses during the program.
11. Transfer students will be considered for acceptance to the Frank Phillips College Nursing Program. All nursing courses to be accepted must have a minimum grade of C. The transfer courses must have equivalent or greater clock hours and content comparable to FPC course. In addition, the student will be expected to pass the HESI specialty exam for each course being transferred.

12. The Director reviews each prospective student's file before final student selection. The file must include:
- a. Nursing Application
  - b. BNE Questionnaire
  - c. High School transcript or GED scores
  - d. College entrance exam scores
  - e. HESI Admission Assessment Scores
  - f. Copy of all college transcripts
  - g. Background Verification (by October 1<sup>st</sup>)
  - h. Immunization Record and TB test/Chest X-ray
  - i. Signed Policy and Confidentiality Statement (First day of Nurse Camp)
13. The Director will email a letter to the applicant notifying him/her of their acceptance or rejection.
14. Frank Phillips College School of Vocational Nursing prerequisite classes begin with the summer mini-term. Each prospective student should be present and ready to start classes on the designated date.

*Frank Phillips College does not discriminate on the basis of age, race, religion, color, national origin, sex or handicap in its programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended. FPC also provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding compliance and/or grievance procedures may be directed to the college's Title IX officer, Dr. Shannon Carroll, 1301 West Roosevelt, Borger, Texas 79007, (806) 457-4200, ext 732, [scarroll@fpctx.edu](mailto:scarroll@fpctx.edu) and/or the Section 504/ADA Coordinator, Becky Green, 1301 West Roosevelt, Borger, Texas 79007, (806) 457-4200, ext 777, [bgreen@fpctx.edu](mailto:bgreen@fpctx.edu).*

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