

# Lisa Duncan

Associate Professor of Biology  
Frank Phillips College  
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## Education

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- 2024**                    **Higher Education Administration Ed.D.**  
*The University of Southern Mississippi. Start date: August 23, 2021. Completion date: Summer 2024.*
- 2017**                    **Master of Science in Biology**  
*University of Nebraska at Kearney - Kearney, Nebraska*
- 2005**                    **Bachelor of General Studies**  
*West Texas A&M University - Canyon, Texas*
- 2004**                    **Associate of Arts**  
*Frank Phillips College - Borger, Texas*

## Professional Experience

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- 2019 - Present**            **Associate Professor of Biology**  
*Frank Phillips College - Borger, Texas*  
Teach freshman- and sophomore-level anatomy and physiology, microbiology, and nutrition courses. Provide academic advising for biology majors each semester. Responsible for designing courses, building course curricula, and preparing course syllabi.
- 2018 - 2019**            **Assistant Professor of Biology**  
*Frank Phillips College - Borger, Texas*  
Began teaching pre-nursing and pre-allied health courses. Continued to teach dual-credit general biology courses.
- 2016 - 2017**            **Assistant Professor of Biology**  
*Frank Phillips College - Borger, Texas*  
Taught freshman- and sophomore-level general biology courses at four high school campuses. Provided tutoring and mentoring for pre-nursing and pre-allied health students.
- 2014 - 2016**            **TRiO Academic Advisor**  
*Frank Phillips College - Borger, Texas*  
Provided academic advising and counseling for a roster of approximately 100 at-risk college students. Monitored student progress and created intervention strategies for struggling students. Responsible for offering weekly workshops to students covering topics ranging from study skills to financial literacy. Assisted students with scholarship and university applications. Coordinated visits to four-year colleges each spring.
- 2013 - 2014**            **TRiO Academic Support Coordinator**  
*Frank Phillips College - Borger, Texas*  
Interviewed students and determined eligibility for a federal program designed for at-risk students. Supervised a team of tutors for approximately 100 college students. Assisted in yearly program review and maintained records pertaining to federal grant compliance.

## Undergraduate Instruction

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*Frank Phillips College - Borger, Texas*

<b>BIOL 1406</b>	Biology for Science Majors 1	<b>BIOL 1407</b>	Biology for Science Majors 2
<b>BIOL 1322</b>	Nutrition and Diet Therapy	<b>VNSG 1016</b>	Nutrition
<b>BIOL 2401</b>	Anatomy and Physiology 1	<b>BIOL 2402</b>	Anatomy and Physiology 2
<b>BIOL 2420</b>	Microbiology for Non-Science Majors		

## Service

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Fall 2021 - Spring 2023	<b>Faculty Senate - Secretary</b> <i>Frank Phillips College - Borger, Texas</i>
2020 - Present	<b>Excellence in Academic Advising Committee</b> <i>Frank Phillips College - Borger, Texas</i>
2019 - Present	<b>QEP Implementation Committee</b> <i>Frank Phillips College - Borger, Texas</i>
2018 - 2019	<b>SACSCOC Reaffirmation Committee</b> <i>Frank Phillips College - Borger, Texas</i>
2017 - 2018	<b>Retention Plan Management Committee</b> <i>Frank Phillips College - Borger, Texas</i>
2017 - Present	<b>Academic Standards Committee</b> <i>Frank Phillips College - Borger, Texas</i>

## Presentations / Professional Development

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2019	<b>Texas Success Center: Texas Pathways Institute 1: Institutional Transformation for Student Success</b> <i>San Antonio, Texas</i>
2018	<b>Texas Community College Teachers Association: 2018 Faculty Leader Conference</b> <i>San Antonio, Texas</i>
2018	<b>Gardner Institute: Annual Gateway Course Experience Conference</b> <i>San Antonio, Texas</i> <i>Co-Presenter: "Getting Serious: Outcomes of a Purposeful Intrusion Strategy for Pre-Nursing Students in the First Semester of Anatomy and Physiology."</i>

## Honors and Awards

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2020	<b>Faculty Member of the Year</b> <i>Frank Phillips College - Borger, Texas</i>
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## Campus Involvement

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2018 - Present	<b>Faculty Sponsor - Pre-Med Club</b> <i>Frank Phillips College - Borger, Texas</i>
2018 - Present	<b>Faculty Sponsor - Phi Theta Kappa Honor Society</b> <i>Frank Phillips College - Borger, Texas</i>

## Professional Memberships

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National Association of Biology Teachers  
Texas Biology Teachers Association  
National Science Teachers Association  
Science Teachers Association of Texas

## Fields of Interest

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Public Health  
Parasitology  
Evolutionary Biology

## Other Professional Experience

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2013 - 2018

### **Graphic Designer - Self-Employed**

*Borger, Texas*

Designed real estate magazines for The Real Estate Book franchise. Also did design projects for small businesses and individuals.

2009 - 2013

### **Graphic Designer - Davisson Publications**

*Las Vegas, Nevada*

Designed real estate magazines for a small publishing company.

## Community Service

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2016 - Present

### **Tri-City Concert Association Board Member**

*Borger, Texas*