

**Frank Phillips College  
Board of Regents Meeting  
Regular Meeting – Board Room  
Virtual Meeting via Zoom  
August 17, 2020**

Members Present: Scott Radach, Marlene McKinney, Jesse Heredia, Patrick Nonhof, Dr. Stephanie Palmer, and Derek Thompson.

Members Present  
Via Zoom: David Speed

Members Absent: Dr. Shad Goldston and Kenny Morrison.

Others Present: Dr. Jud Hicks, Dr. Shannon Carroll, Teri Langwell, Arielle Pritchett, Jody Nolen, and Jackie Brand.

Others Present  
Via Zoom: Amber Jones, Ilene Walton, Taryn Fraley, and Dr. Byron Housewright.

Call to Order: Scott Radach, Chairman, called the meeting to order at 12:03 p.m.

Invocation: Patrick Nonhof presented the invocation.

New Employee: Jackie Brand introduced new employee, Jody Nolen, to the Board.

Minutes of  
June 15, 2020: On a motion by Marlene McKinney, seconded by Jesse Heredia, the minutes of June 15, 2020, with corrections, were unanimously approved.

Financial Report Ending  
July 31, 2020: Teri Langwell presented the financial report noting that YTD revenues include \$241K in appropriations for the months of June and July; \$4M for Tuition and Fees YTD including \$418k for June and July; \$3.7M for taxes collected YTD including \$112k for June and July; Donations of \$291K for June and July for RNEC. Expenditures include Salaries of \$766K for June & July and benefits of \$225K; \$55K in General Repairs and Maintenance for June and July; Capital expenditures YTD of \$364k including \$70K for vehicles, \$73K for Perkins grant equipment, \$21K for dorm internet upgrades, \$34K for server upgrade, and \$146k for Nursing Grant equipment.

2020-21 FPC  
Mission Statement: On a motion by Jesse Heredia, seconded by Marlene McKinney, the 2020-21 FPC Mission Statement was unanimously approved.

2020-21 Goals and  
Plan for Sustainability  
and Growth: On a motion by Patrick Nonhof, seconded by Derek Thompson, the 2020-21 Goals and Plan for Sustainability and Growth was unanimously approved.

## 2020-21 Proposed

**Budget:** On a motion by Patrick Nonhof, seconded by Jesse Heredia, the 2020-21 FPC Proposed Budget was unanimously approved.

## Vote Intent to Set

**Tax Rate:** On a motion by Marlene McKinney, seconded by Derek Thompson, the Board voted unanimously to leave the tax rate at \$0.22/\$100 with no public hearings required. The No-new-revenue tax rate is \$0.231367/\$100 and the Voter-Approval tax rate is \$0.25046/\$100.

## 2020-21 Investment

**Policy:** On a motion by David Speed, seconded by Marlene McKinney, the 2020-21 FPC Investment Policy was unanimously approved.

## Property Bids:

On a motion by Jesse Heredia, seconded by Derek Thompson, the Board unanimously approved the following property bids: submitted by City of Borger of \$10.00 for property located at Lot Three (3) in Block Four (4) of the Phillips Addition to the City of Borger; submitted by Gloria Carias of \$61.00 for property located at Lot Seventeen (17) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Miguel Carias of \$59.00 for property located at lot Eighteen (18) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Miguel Carias of \$62.00 for property located at Lot Nineteen (19) in Block Eight (8) of the Rock Creek Addition to the City of Borger; and submitted by City of Borger of \$10.00 for property located at Lots One (1), Two (2), and Three (3) all in Block Twenty-One (21) of the Isom Addition to the City of Borger.

## Donations:

On a motion by Derek Thompson, seconded by Marlene McKinney, the Board unanimously approved to accept with gratitude the donation of \$103,386.09 from Ochiltree General Hospital to RNEC and the donation of \$10,000 from The Phillips High School Alumni Association to start a new endowed scholarship in the name of Jim & Freda Shuttlesworth.

## Grant Summary:

As of August 6, 2020, Frank Phillips College has received \$2,091,757 in grants and other donations since January of 2019.

## LMS Implementation and Strategy:

Dr. Carroll gave the Board an update on the Learning Management System (Brightspace D2L) Implementation and Strategy. She shared two videos with the Board to give an overview of both the faculty and student experience. She stated that most of the faculty will be starting in Brightspace this fall semester.

## Campus Communication

### Campaigns:

Arielle Pritchett gave the Board an update on the Campus Communication Campaigns. She stated that the majority of the text messaging campaigns had between 90% and 100% success rate with only approximately 5% of recipients unsubscribing from the platform.

Presidents Report: Dr. Hicks informed the Board that the College recently secured a \$60,000 donation from Nutrien by Dr. Byron Housewright and Taryn Fraley. He stated that this donation should be presented to the Board for approval next month.

Dr. Hicks gave the Board an update on RNEC, stating that there were 51 students enrolled as of the week prior. He stated that the RNEC Board approved the budget last Wednesday.

Dr. Hicks informed the Board that the new Boomtown scholarship is going well. He stated that there are 60+ students eligible and as of 2 weeks ago approximately 20 were enrolled in the fall semester.

Dr. Hicks gave the Board an update on the RFP process for a new Student Information System. He stated that three vendors had submitted an RFP and given a demonstration of their product. After a review by the committee, Anthology was selected (pending notification of Title III or Title V Grant award) and implementation is planned to be a 9-month process.

Vice-Presidents  
Report:

Dr. Carroll informed the Board that approval has been requested from TDLR for the changes to the Cosmetology program to meet the new requirements of 1,000 hours, down from 1,500 hours.

Dr. Carroll gave the Board an update on enrollment for summer 1 and 2. She stated that enrollment is up and the majority of the increase is coming from online class offerings. She stated that online options for Fall have also increased.

Dr. Carroll stated that WTAMU has requested a space to wrap and “brand” on our campus for the BGS students. She stated that the location will be in the CLC and that it will be done this week.

Dr. Carroll gave the Board an update on the LVN pass rate for this year. She stated that unofficially this is the 4<sup>th</sup> year with a 100% pass rate for nursing. She stated that all students have tested and passed, but that the results will not be official until December.

Executive Session –  
551.074 Personnel  
Matters:

The Board entered into Executive Session at 1:31 p.m.

Open Session:

The Board entered into Open Session at 2:06 p.m.

Adjourn:

On a motion by Marlene McKinney, seconded by Patrick Nonhof, the Board voted unanimously to adjourn the meeting. The meeting adjourned at 2:07 p.m.