

**Frank Phillips College  
Board of Regents Meeting  
Regular Meeting – Board Room  
Virtual Meeting via Zoom  
June 15, 2020**

Members Present: Scott Radach, Dr. Shad Goldston, Jesse Heredia, and Kenny Morrison.

Members Present  
Via Zoom: Dr. Stephanie Palmer

Members Absent: Marlene McKinney, Patrick Nonhof, David Speed, and Derek Thompson.

Others Present: Dr. Jud Hicks, Dr. Shannon Carroll, Taryn Fraley, Dr. Byron Housewright, Teri Langwell, and Jackie Brand.

Others Present  
Via Zoom: Amber Jones, Ilene Walton, Arielle Pritchett, and Paul Cagle.

Call to Order: Scott Radach, Chairman, called the meeting to order at 12:13 p.m.

Invocation: Jesse Heredia presented the invocation.

Paul Cagle, The King's: Dr. Hicks introduced Paul Cagle, The King's cleaning company, to the Board. Mr. Cagle stated that he had four things to share with the Board about COVID-19 related precautions. 1. The product Bio Protect will be administered campus wide. It has a 90-day efficacy against COVID-19. The King's staff will reapply it every 90 days. 2. Two part-time employees have been added to the staff in the afternoon so that cleaning and sanitizing can be done throughout the day and not just early in the morning before everyone else gets here. 3. Hand sanitizer stations are being placed at every main entrance. 4. Posters will be displayed, as well as email communication, to encourage hand washing and proper preventative measures against the spread of COVID-19.

Arrival of Board  
Member: Dr. Shad Goldston arrived at 12:24 pm.

Paul Cagle cont.: Mr. Cagle explained to the Board that he felt that this plan was the best way to ensure that everything is not only properly sanitized and disinfected, but also that the students, staff, and community members would feel comfortable knowing that all necessary precautions are being taken.

Minutes of  
May 18, 2020: On a motion by Dr. Shad Goldston, seconded by Kenny Morrison, the minutes of May 18, 2020 were unanimously approved.

## Financial Report Ending

May 31, 2020: Teri Langwell presented the financial report noting that YTD revenues include \$241K in appropriations for the month of May; \$3.6M for Tuition and Fees YTD including \$38k for May; \$3.59M for taxes collected YTD including \$70k for May; Donations of \$30K for May. Expenditures include Salaries of \$672K for May and benefits of \$86K; \$27K in General Repairs and Maintenance for May; Capital expenditures YTD of \$364k including \$70K for vehicles, \$73K for Perkins grant equipment, \$21K for dorm internet upgrades, \$34K for server upgrade, and \$146k for Nursing Grant equipment.

## Summary of Investments

### For Quarter Ending

May 31, 2020: On a motion by Kenny Morrison, seconded by Jesse Heredia, the Board unanimously approved to accept the Summary of Investments for the Quarter Ending May 31, 2020.

Property Bids: On a motion by Jesse Heredia, seconded by Kenny Morrison, the Board unanimously approved the following property bids: submitted by Dorothy and Jason Brown of \$750.00 for property located at Lot Nine (9) in Block Eleven (11) of the Rock Creek Addition to the City of Borger.

Donations: On a motion by Jesse Heredia, seconded by Dr. Shad Goldston, the Board unanimously approved to accept with gratitude the donation of \$50,000.00 from the Borger Economic Development Corporation for the Boomtown Scholarship Fund and the donation of \$500 from Dr. Byron Housewright to start a new scholarship.

## 2020-2021 FPC

Employee Handbook: On a motion by Dr. Shad Goldston, seconded by Jesse Heredia, the Board unanimously approved the 2020-2021 FPC Employee Handbook.

Grant Summary: As of June 9, 2020, Frank Phillips College has received \$1,966,404 in grants and other donations.

Presidents Report: Dr. Hicks informed the Board that Summer 1 enrollment is up 10% over last year. He stated that he would update the Board on Summer 2.

Dr. Hicks stated that RNEC had received a request from WTAMU to become a member with the idea of being able to contribute BSN, Bachelor of Healthcare Administration, or Bachelor of Health Science degree opportunities to rural students. He stated that a Master's Degree for Physician's Assistants was discussed as well. The Hospital Administrators in RNEC were excited about this opportunity to expand RNEC. Dr. Hicks stated that adding a 4-year university would have a substantial impact. Dr. Hicks informed the Board that there has been 94 applicants so far for the RNEC LVN program.

Dr. Hicks gave the Board an update on the status of the Title III and Title V grants. He stated that there should be word back on the by September. He

informed the Board that he decided to go ahead and start the RFP process, contingent on a grant award, so that the legwork of the process would already be completed when the grant is received.

#### Vice-Presidents

##### Report:

Dr. Carroll informed the Board that TDLR has made a change to the Cosmetology program from requiring 1500 hours down to 1000 hours. She stated that as of Summer 1, new students in the program can no longer enroll in over 1,000 hours. She stated that adjustments to the curriculum will be made to accommodate.

Dr. Carroll gave the Board an update on the RNEC LVN program. She stated that there is currently room for 60 students in the program and that she will be applying to the Board of Nursing for an increase.

Dr. Carroll stated that the work with the John Gardner Institute on advising is continuing.

##### CTE Report:

Taryn Fraley gave the Board an update on the status of NCCER. She stated that this is a very recognizable certification for industries. She explained that there is currently not a facility in the Texas Panhandle to get certification. She stated that she is working on getting FPC approved to be a site. She stated that the process includes going through a Master Trainer certification and then site approval.

##### Rahll Campus Report:

Ilene Walton gave the Board an update on the progress of the CDL program in Dalhart. She stated that the EDC has expressed interest in building a CDL building, however she stated they are at the very beginning stages of that discussion.

##### Allen Campus Report:

Amber Jones gave the Board an update on the status of the Cosmetology program in Perryton. She stated that the Perryton EDC has agreed to pay up to \$50,000 toward equipment for the program and \$54,000 toward the instructor salary. She stated that she is expecting to receive the formal lease agreement for the building anytime. She expects the start date of the program to be Spring of 2021.

##### Adjourn:

On a motion by Dr. Shad Goldston, seconded by Kenny Morrison, the Board voted unanimously to adjourn the meeting. The meeting adjourned at 1:25 p.m.