

**Frank Phillips College
Board of Regents Meeting
Regular Meeting – Board Room
Virtual Meeting via Zoom
May 18, 2020**

Members Present: Scott Radach, Dr. Shad Goldston, Marlene McKinney, Kenny Morrison, and Patrick Nonhof.

Members Present
Via Zoom: Jesse Heredia, Dr. Stephanie Palmer, and David Speed.

Members Absent: Derek Thompson.

Others Present: Dr. Jud Hicks, Dr. Shannon Carroll, Teri Langwell, and Jackie Brand.

Others Present
Via Zoom: Amber Jones, Ilene Walton, Taryn Fraley, Dr. Byron Housewright, and Arielle Pritchett.

Call to Order: Scott Radach, Chairman, called the meeting to order at 12:06 p.m.

Invocation: Kenny Morrison presented the invocation.

Minutes of
April 20, 2020: On a motion by Patrick Nonhof, seconded by Marlene McKinney, the minutes of April 20, 2020 were unanimously approved.

Presidents Report: Dr. Hicks updated the Board on the state of the institution. He stated that FPC had a very successful spring semester considering every class had to move to an online format. He stated that in the CTE programs there was not a single class that could not complete. He explained that was not the case for everyone around the state; some chose to post-pone those types of classes. He gave kudos to those department heads and Dr. Carroll for figuring out how to move forward and deliver the content.

Dr. Hicks informed the Board that drops were significantly less than last spring semester.

Dr. Hicks stated that the summer 1 semester will begin on June 1st. He stated that Dr. Carroll has put together a plethora of both online and face-to-face classes with the ability to move to full online if needed. He informed the Board that the college has now transitioned to normal office hours for summer. He stated that there are still some employees who are working from home if needed.

Dr. Hicks informed the Board that he is currently assuming everything will be good to go with face-to-face classes and athletics for the Fall 2020 semester. He

stated that we are staying within the Governor's guidelines and will continue to do so with whatever the guidelines are at that time as well.

Dr. Hicks informed the Board that Paul Cagle and The King's cleaning service are doing a great job of keeping things disinfected per current recommendations.

Dr. Hicks stated that the BCAC & Crossfit both opened today per the Governor's orders. He also stated that there have been facility use requests. Those will open back up as well per the Governor's orders and recommendations.

Dr. Hicks informed the Board that he is meeting with Jerry Langwell, Emergency Management Coordinator for Hutchinson County, to ensure that what FPC is doing aligns with current guidelines and standards.

Dr. Hicks gave the Board an update on athletics. He stated that the Executive Director of NJCAA opened recruiting back up last week. He said they are hoping to have athletics "back to normal" by August.

Dr. Hicks gave the Board on update on Graduation. He stated that the Administrative Council met last week to determine how to handle graduation. Graduation boxes are being ordered to send regalia, diploma, letter, and notes from faculty and staff to each graduate.

Dr. Hicks updated the Board on the CARES Act. He stated that the student half of the funds have been distributed to the students. Teri Langwell informed the Board that the institutional half of the funds have not yet been received. Dr. Hicks stated that it is his understanding that the institution will have until Fall of 2021 to submit expenses related to COVID-19. He stated that he will update the Board as things change and/or progress.

Dr. Hicks informed the Board that he has been visiting with Patty Kasch and Mandry Technologies regarding the need to shore up some IT related issues. He stated that it is likely COVID related since we have all students accessing online at this point.

Dr. Hicks informed the Board that all dorm students have now left. He stated that almost all of them have gotten their belongings. He stated that some will have to be boxed and mailed to them.

Dr. Hicks stated that Paul Cagle with The King's cleaning service will be attending the June Board meeting to give an update on what will be done during Summer and Fall as precautions for COVID-19.

Dr. Hicks reminded the Board that the June Board meeting is when the Employee Handbook is approved.

Dr. Hicks informed the Board that all summer programs at all campuses will follow current social distancing guidelines.

Financial Report Ending

April 30, 2020:

Teri Langwell presented the financial report noting that YTD revenues include \$241K in appropriations for the month of April; \$3.6M for Tuition and Fees YTD; \$3.58M for taxes collected YTD; Donations YTD of \$8K for RNEC pass-thru and \$35k for Rodeo. Expenditures include Salaries of \$381K for April and benefits of \$118K; \$15K in General Repairs and Maintenance for April; Capital expenditures YTD including \$70K for vehicles, \$73K for Perkins grant equipment, \$21K for dorm internet upgrades, and \$34K for server upgrade.

Elect New Officers:

On a motion by Dr. Shad Goldston, seconded by Kenny Morrison, the Board unanimously approved to re-appoint Scott Radach as Chairman of the Board; to re-appoint Dr. Shad Goldston as Vice-Chairman of the Board; and to re-appoint Marlene McKinney as Secretary of the Board.

Donations:

On a motion by Marlene McKinney, seconded by Kenny Morrison, the Board unanimously approved to accept with gratitude the donation of \$56,605.80 from The Julia Williams Trust.

Property Bids:

On a motion by Patrick Nonhof, seconded by Dr. Shad Goldston, the Board unanimously approved the following property bids: submitted by Lands4pennies LLC of \$50.10 for property located at North Forty feet (N40') of Lot Six (6) in Block Two (2) of the East Side Addition to the City of Borger; submitted by Lands4pennies LLC of \$62.00 for property located at the South Ten feet (S10') of Lot Six (6) and the North Seventeen feet (N17') of Lot Seven (7) in Block Two (2) of the East Side Addition to the City of Borger; submitted by Mark Espinoza of \$300.00 for property located at Lots Nine (9) and Ten (10) in Block Two (2) of the East Side Addition to the City of Borger; submitted by Mark Espinoza of \$50.00 for property located at Lot Fourteen (14) in Block One (1) of the Rock Creek Addition to the City of Borger; submitted by Lands4pennies LLC of \$72.00 for property located at Lot Twenty (20) in Block Two (2) of the Rock Creek Addition to the City of Borger; submitted by Lands4pennies LLC of \$72.00 for property located at Lot Thirty-one (31) in Block Two (2) of the Rock Creek Addition to the City of Borger; submitted by Lands4pennies LLC of \$50.10 for property located at West Seventy feet (W70') of Lot Thirty-four (34) in Block Two (2) of the Rock Creek Addition to the City of Borger; submitted by Mark Espinoza of \$50.00 for property located at Lot Eight (8) in Block Three (3) of the Rock Creek Addition to the City of Borger; submitted by Mark Espinoza of \$50.00 for property located at Lot Fourteen (14) in Block Three (3) of the Rock Creek Addition to the City of Borger; submitted by Lands4pennies LLC of \$62.00 for property located at Lot Three (3) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Lands4pennies LLC of Memphis, TN of \$62.00 for property located at Lot Five (5) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Lands4pennies LLC of \$62.00 for property located at Lot Twenty (20) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Lands4pennies LLC of \$62.00 for property located at Lot Twenty-three (23) in Block Eight (8) of the Rock Creek Addition to the City

of Borger; submitted by Lands4pennies LLC of \$61.00 for property located at Lot Twenty-six (26) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Mark Espinoza of \$50.00 for property located at Lot Fifteen (15) in Block Six (6) of the Rock Creek Addition to the City of Borger; submitted by Lands4pennies LLC of \$111.00 for property located at Lot Thirty-six (36) in Block Eight (8) of the North Hills Addition to the City of Borger; and submitted by Christina Bohn of \$300.00 for property located at Lots Five (5) and Six (6) in Block Forty (40) and Lots Six (6), Seven (7), Eleven (11), and Twelve (12) in Block Forty-seven (47) in Sanford, Hutchinson County, Texas.

Grant Summary: As of May 12, 2020, Frank Phillips College has received \$1,966,404 in grants and other donations.

Vice-Presidents Report:

Dr. Carroll informed the Board that she received approval from the Board of Nursing for the expansion of the LVN program to the Dumas and Hereford sites. She stated that they also approved the proposed curriculum changes. She stated that this was the last big approval required for RNEC to proceed.

Dr. Carroll stated that all instructors for RNEC, except for Hereford, have been hired already. She stated that it is exciting that we are about to start the RNEC nursing program, and not just preparing for it.

Dr. Carroll told the Board that summer classes are setup to transition to online if needed. She stated that there are four faculty members who have high-risk issues that will continue to teach online for now.

Dr. Carroll stated that the current LVN students have not taken their final testing yet. She stated that they have all taken their exit HESI.

Allen Campus Report: Amber Jones informed the Board that an official bid for the Perryton Campus greenhouse was received last week. She stated that bids will close the end of the month and will then go to the advisory council for approval.

Board Report: Scott Radach addressed the Board regarding required training that has not been completed. He requested that each Board member try to get current on their training requirements.

Adjourn: On a motion by Marlene McKinney, seconded by Patrick Nonhof, the Board voted unanimously to adjourn the meeting. The meeting adjourned at 1:04 p.m.