

**Frank Phillips College
Board of Regents Meeting
Regular Meeting – Board Room
Virtual Meeting via Zoom
April 20, 2020**

Members Present: Scott Radach.

Members Present
Via Zoom: Marlene McKinney, Jesse Heredia, Kenny Morrison, Patrick Nonhof, Dr. Stephanie Palmer, David Speed, and Derek Thompson.

Members Absent: Dr. Shad Goldston.

Others Present: Dr. Jud Hicks, Dr. Shannon Carroll, Dr. Byron Housewright, Teri Langwell, Patty Kasch and Jackie Brand.

Others Present
Via Zoom: Amber Jones, Ilene Walton, and Arielle Pritchett.

Call to Order: Scott Radach, Chairman, called the meeting to order at 12:00 p.m.

Invocation: Scott Radach presented the invocation.

Minutes of
March 9, 2020: On a motion by Kenny Morrison, seconded by David Speed, the minutes of March 9, 2020 were unanimously approved.

Financial Report Ending
March 31, 2020: Teri Langwell presented the financial report noting that YTD revenues include \$241K in appropriations for the month of March; \$3.5M for Tuition and Fees YTD; \$3.4M for taxes collected YTD; Donations YTD of \$8K for RNEC pass-thru and \$35k for Rodeo. Expenditures include Salaries of \$398K for March and benefits of \$91K; \$9K in General Repairs and Maintenance for March; Capital expenditures YTD including \$70K for vehicles, \$73K for Perkins grant equipment, \$21K for dorm internet upgrades, and \$34K for server upgrade.

Donations: On a motion by Jesse Heredia, seconded by Derek Thompson, the Board unanimously approved to accept with gratitude the donation of \$200,000 from High Plains Christian Ministries Foundation for the Rural Nursing Education Consortium.

Property Bids: On a motion by David Speed, seconded by Kenny Morrison, the Board unanimously approved the following property bids: submitted by Ali M. Huneiti of \$100.00 for property located at Lot Four (4) and the South Fifteen feet (S15') of Lot Five (5) in Block One (1) of the East Side Addition to the City of Borger; submitted by Mark Espinoza of \$150.00 for property located at Lot Two (2) in Block Seven (7) of the East Side Addition to the City of Borger; submitted by Ali

M. Huneiti of \$100.00 for property located at Lot Eleven (11) in Block One (1) of the East Side Addition to the City of Borger; submitted by Ali M. Huneiti of \$50.00 for property located at Lot Twelve (12) in Block One (1) of the East Side Addition to the City of Borger; submitted by Charles Crocker of \$160.00 for property located at Lot Seven (7) in Block Nine (9) of the North Side Addition to the City of Borger; submitted by Mark Espinoza of \$150.00 for property located at Lot Thirty-two (32) in Block Three (3) of the Rock Creek Addition to the City of Borger; submitted by Mark Espinoza of \$150.00 for property located at Lot Nine (9) in Block Twelve (12) of the Rock Creek Addition to the City of Borger; submitted by Mark Espinoza of \$125.00 for property located at Lot Eleven (11) in Block Twelve (12) of the Rock Creek Addition to the City of Borger; submitted by Weldon Davis of \$251.00 for property located at Lot Seven (7) in Block Twelve (12) of the Rock Creek Addition to the City of Borger; submitted by Nathaniel Nath of \$50.00 for property located at Lot Six (6) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Nathaniel Nath of \$50.00 for property located at Lot Seven (7) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Nathaniel Nath of \$50.00 for property located at Lot Eight (8) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Nathaniel Nath of \$50.00 for property located at Lot Nine (9) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Nathaniel Nath of \$50.00 for property located at Lot Ten (10) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Nathaniel Nath of \$50.00 for property located at Lot Eleven (11) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Nathaniel Nath of \$50.00 for property located at Lot Twelve (12) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Nathaniel Nath of \$50.00 for property located at Lot Thirteen (13) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Nathaniel Nath of \$50.00 for property located at Lot Fourteen (14) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Nathaniel Nath for \$50.00 for property located at Lot Fifteen (15) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Lands4pennies LLC for \$75.00 for property located at Lot Twenty (20) in Block Eight (8) of the North Hills Addition to the City of Borger; submitted by Lands4pennies LLC for \$76.00 for property located at Lot Thirty-seven (37) in Block Nine (9) of the North Hills Addition to the City of Borger; submitted by Ali M. Huneiti of \$100.00 for property located at East Half (E/2) of Lot Twenty (20) in Block Twenty-two (22) of the Isom Addition to the City of Borger; submitted by Ali M. Huneiti of \$100.00 for property located at South Forty-two feet (S42') of Lots Forty-two (42), Forty-three (43), and Forty-four (44) in Block Five (5) of the Isom Addition to the City of Borger; and submitted by Brad & April Davis of \$100.00 for property located at Lot Six (6) in Block Five (5) of the Rock Creek Addition to the City of Borger.

Renew Line of Credit
at Borger Bank:

On a motion by Kenny Morrison, seconded by Jesse Heredia, the Board unanimously approved to renew the line of credit with Amarillo National Bank – Borger Bank at 3.75% fixed interest, for one year, in the amount of \$300,000. If the line of credit is accessed, interest will be charged monthly on any advanced monies.

AAS – Process
Technology Degree:

On a motion by Jesse Heredia, seconded by Patrick Nonhof, the Board unanimously approved the Associate in Applied Science in Process Technology Degree.

Grant Summary:

As of April 3, 2020, Frank Phillips College has received \$1,141,773 in grants and other donations.

Presidents Report:

Dr. Hicks discussed with the Board the current status of FPC in regards to the coronavirus. He stated that the plan is to finish out the Spring semester as we currently are, online and with limited office hours. He stated that we will follow any future recommendations by the Governor.

Dr. Hicks informed the Board that the Summer schedule is currently out. He stated that there has been an increase of offerings for students. He stated that FPC is prepared for both face-to-face and online classes with plans to change to all online if needed. He stated that he is very proud of the faculty and staff for how they have handled the transition thus far. He stated that as of this morning there were 65 drops or withdrawals for the Spring semester compared to 164 total drops in the Spring of 2019. He informed the Board that Friday is the final drop date for individual classes and May 1st is the last date for a total withdraw. He expressed that this is guarded good news at this point.

Dr. Hicks gave the Board an update on the CARES Act. He stated that FPC will be receiving just under \$500K total. He stated that 50% of those funds are required to be given directly to students. He stated that so far there have not been a lot of guidelines from the government on how to distribute the funds. He explained that administration has discussed various ways to determine the distribution. He stated that the government's calculations to determine the amount given to each school was based on PELL students, so it seems appropriate to distribute the funds based on PELL recipients.

Dr. Hicks informed the Board that it is likely we will need to track any coronavirus related expenditures. He stated that at this point those would include some technology for faculty and staff connectivity and some decreases in expenses for athletics and travel. He stated that there have not been significant expenditures so far.

Dr. Hicks expressed to the Board that he is very pleased with the staff, faculty, and administrative team. He stated that they have not skipped a beat in providing for students in this new all online format.

Dr. Hicks informed the Board that the RNEC Executive Committee met and approved to include Ochiltree General Hospital into the agreement as an additional site.

Vice-Presidents

Report:

Dr. Carroll gave the Board an update on the Academic Standards and Curriculum Committee stating that they had approved Cosmetology in Perryton and the AAS – Process Technology degree.

Dr. Carroll informed the Board that approval was received from SACSCOC to offer the LVN program in Dumas and Hereford. She stated that RNEC is now only lacking approval from the Board of Nursing.

Dr. Carroll expressed to the Board that the faculty have been doing an outstanding job. She stated that they have been utilizing all types of technology to present online classes. She stated that there will be a robust offering of classes for the summer semesters.

Executive Session – 551.074 Personnel

Matters:

The Board entered into Executive Session at 1:37 p.m.

Exit of Board Member: Marlene McKinney and Kenny Morrison departed the meeting during Executive Session.

Open Session:

The Board entered into Open Session at 2:12 p.m. No action was taken.

Adjourn:

On a motion by Jesse Heredia, seconded by Patrick Nonhof, the Board voted unanimously to adjourn the meeting. The meeting adjourned at 2:13 p.m.