

Frank Phillips College – Allen Campus  
Advisory Council Meeting  
2019-2020 4th Quarter Meeting Minutes  
Wednesday, July 29, 2020

**Members Present:** Barry Willis, Charles Kelley, James Mireles, Cassi Laxton, Lisa Yauck, Miguel Valenzuela, Amber Jones, and Noah Cano

Meeting began at 12:10 pm

**Old Business:**

- Amber explained minutes are available online
- Advisory Council Memberships and upcoming meetings for next academic year were proposed. No members mentioned they were planning on stepping down. And proposed meeting dates were satisfactory.
- Discussed how the cosmetology program is progressing and if we have a signed lease agreement. Advisory does not think there is sufficient room for cosmetology on campus due to growing student population, additional classes offered, and it would lose two classes and we are already losing one fall 2021 for RN
- Budget changes were discussed by the Dean. She mentioned the overestimated tax values threw off the budget for the year and that she made adjustments yesterday to take of 1/6 of the budget to stay in the right range.
- Discussed RNEC and OGH and the building of the RN program

**New Business:**

- Kids College was completed last week. Amber discussed that there were approximately 30 students in attendance and that it only ran for one week due to COVID. All CDC guidelines were followed and no issues. It went well.
- Enrollment numbers for summer were discussed.
  - Summer 2019 – 58 total
  - Summer 2020 – 95 total
  - Projecting similar increase in the fall
- Discussed adjusting the orientation process for incoming students. Discussed concerns about the cosmetology lease and making sure HVAC, Electrical, plumbing, and roof have warranties before lease is signed. Lisa discussed the potential for additional students and Pathway's students

Meeting adjourned at 12:54 pm

Notes taken by Rene Schwalk and transcribed by Amber Jones