

Frank Phillips College – Allen Campus  
Advisory Council Meeting  
2018 – 2019 Third Quarter Meeting Minutes  
Wednesday, April 24, 2019

**Members Present:** Barry Willis, Shae Cunningham, Cassi Laxton, Lisa Yauck, Miguel Valenzuela, Ronnie Watson, Amber Jones, and Rene Schwalk

**Old Business:**

- Amber explained she would email minutes from this meeting and the previous meeting.
- Discussed next meeting and the advisory council members

**New Business:**

- Amber announced Pathways upcoming graduation. We are expecting 33 Allen Campus students at graduation and 17 Pathways students.
- Amber also announced that President Hicks has decided to honor the Pathways students and the Pathways Program at graduation.
- Official academic enrollment numbers update: Official data was presented at the next quarterly meeting. Contact hours at record highs in both academic and dual credit enrollment.
- Rene gave an SRC and student activities update. She discussed that Student meals, volleyball team, hot wing eating contest, Coffee and Boba Tea Bar (“The Village”) that funds student activities, Supplies and Food Drive for the Crisis Center, and the Penny Drive for the endowed scholarship.
- Continuing Education Update: Gearing up for Kids College, ESL and GED classes going well, Phlebotomy class coming soon, CAN starts June 19<sup>th</sup>, TCOLE – Taser Training on May 2<sup>nd</sup>, Drivers Ed classes going well, Concealed carry class just finished and we may have another one, Just had an Oil and Gas Conference here with over 80 people in attendance.
- Technology Upgrade – New lab computers will be in by May 6<sup>th</sup>, spoke briefly about occasionally using Ron Bishop for some IT needs
- Discussed the Proposed budget for next academic year including updating some storage areas and installing some cabinets, the need for more supplies, public relations, and advertising as we grow, Repairs and maintenance increased to cover the future HVAC and other needs expected to be coming soon in our 16<sup>th</sup> year
- Barry Willis asked about phlebotomy and how effective it is and how much it is needed.
- Miguel asked about getting a marquis, Cassi, and Barry suggested it could be beneficial way of advertisement
- Lisa Yauck asked about the FPC app and what it is for and Amber explained it is more for intake and student use.
- Tomorrow we will be having the first ever Pizza with the President.

Meeting adjourned at 1:09 pm

Notes taken by Rene Schwalk and transcribed by Amber Jones