

**Frank Phillips College
Board of Regents Meeting
Regular Meeting – Board Room
November 18, 2019**

Members Present: Scott Radach, Marlene McKinney, David Speed, Jesse Heredia, Kenny Morrison, Dr. Stephanie Palmer, and Patrick Nonhof.

Members Absent: Dr. Shad Goldston and Derek Thompson.

Others Present: Dr. Jud Hicks, Dr. Shannon Carroll, Amber Jones, Ilene Walton, Dr. Byron Housewright, Teri Langwell, Janie Arnold, Trini Perez, and Jackie Brand.

Call to Order: Scott Radach, Chairman, called the meeting to order at 12:01 p.m.

Invocation: Jesse Heredia presented the invocation.

Guests: Dr. Hicks introduced Janie Arnold, CPA, CMMS, and Trini Perez, SGA President, to the Board.

Minutes of
October 21, 2019: On a motion by David Speed, seconded by Jesse Heredia, the minutes of October 21, 2019 were unanimously approved.

Arrival of Board
Member: Kenny Morrison arrived at the meeting at 12:03 pm.

IT Security Policy: On a motion by Patrick Nonhof, seconded by Marlene McKinney, the Board voted unanimously to approve the addition of the IT Security Policy to the Frank Phillips College Employee Handbook.

Presentation of
2018-19 Audit Draft: Janie Arnold, CPA, of Connor, McMillon, Mitchell & Shennum, PLLC, presented the Annual Financial Report (draft version) for the year ending August 31, 2019, to the Board of Regents. The audit went well and thanks were issued to all who assisted in the process. CMMS, PLLC, issued a clean opinion of the college's financials.

Auditors did not identify any non-compliance in accounting practices. No difficulties were encountered during the audit. There was no disagreement with management and full disclosure was made by management.

On a motion by Patrick Nonhof, seconded by Kenny Morrison, the motion to approve the 2018-19 audit as presented was approved unanimously.

Property Bids: On a motion by Patrick Nonhof, seconded by David Speed, the Board voted unanimously to approve the following property bids: submitted by PB Capital Investments of \$87.50 for property located at Lot Eight (8) in Block One (1) of the Thompson Addition to the City of Borger; submitted by PB Capital

Investments of \$87.50 for property located at Lot Twenty-three (23) in Block Thirty-one (31) of Coronado Addition to the City of Borger; submitted by PB Capital Investments of \$87.50 for property located at Lot Four (4) in Block Twenty-nine (29) of the Coronado Addition to the City of Borger; submitted by PB Capital Investments of \$57.70 for property located at Lot One (1) in Block Five (5) of Rock Creek Addition to the City of Borger; submitted by PB Capital Investments of \$61.90 for property located at Lot Two (2) in Block Ten (10) of the Rock Creek Addition to the City of Borger; submitted by PB Capital Investments of \$61.90 for property located at Lot Six (6) in Block Four (4) of the Rock Creek Addition to the City of Borger; submitted by PB Capital Investments of \$87.50 for property located at Lot Twenty-five (25) in Block One (1) of the Highland Park Addition to the City of Borger; and submitted by PB Capital Investments of \$73.70 for property located at Lot Fifteen (15) in Block Two (2) of the Rock Creek Addition to the City of Borger

Financial Report Ending

October 31, 2019: Dr. Hicks presented the financial report noting that YTD revenues include \$305K for State Appropriations for October; \$95K Tuition and Fees for October, mostly the safety center; \$1.278M for taxes collected YTD; Donations of \$34K for FPC Rodeo. Expenditures include Salaries of \$440K for October and benefits of \$132K; \$36K in Repairs and Maintenance for October, \$7K for BCAC and \$20K for building maintenance; \$57K in Capital expenditures, \$35K for Rahl Campus vehicle and \$21K for resident housing WiFi.

FPC Board Training Report:

The following members of the Board of Regents received Board training in 2019: Stephanie Palmer completed the In-House Board Training on February 18, 2019; Public Information Act Training on February 17, 2019; and Open Meetings Act Training on February 12, 2019.

David Speed completed the In-House Board Training on February 18, 2019; THECB Online Governing Board Member Training on September 24, 2019; Public Information Act Training on February 15, 2019; Open Meetings Act Training on February 15, 2019; and Investment Training on March 8, 2019.

Derek Thompson completed the In-House Board Training on September 16, 2019.

Executive Session – 551.074 Personnel Matters:

The Board entered into Executive Session at 12:50 p.m.

Open Session:

The Board entered into Open Session at 1:46 p.m. No action was taken.

Board Self-Evaluation

& Goals: The Board reviewed the results of their Self-Evaluation and identified goals that will be presented as a formal document in a later meeting.

Grant Summary: As of November 13, 2019, Frank Phillips College has received \$2,385,657 in grants and other donations.

Upcoming Dates and Events:

Due to the regularly scheduled January Board Meeting falling on Martin Luther King Jr, Day, the Board has moved the meeting to the following Monday, January 27, 2020.

President's Report:

Dr. Hicks discussed the TACC Fall 2019 enrollment report which showed that Frank Phillips College had a 3.8% increase in enrollment from Fall of 2018 to Fall of 2019. It also showed a 3.5% increase in enrollment from Fall of 2017 to Fall 2019.

Dr. Hicks informed the Board that the contract with Full Measure has been terminated. He stated that there are no outstanding fees.

Dr. Hicks informed the Board of a new scholarship being formed by the HOPE committee. He asked Patrick Nonhof, who is a member of the committee, to explain the scholarship to the Board. Patrick stated that the scholarship will be awarded to Hutchinson County students. The intent of the scholarship is to select recipients and then cover their entire need while at FPC, not just one or two semesters. Patrick stated that the focus will be on Career and Tech students. He stated that there will be a performance adjustment so that the better a recipient does academically, the higher their scholarship amount will be. He also stated that the scholarship will have a community service requirement.

Dr. Hicks gave the Board an update on RNEC. He stated that everything is going well and that curriculum is being finalized.

Vice-President's Report:

Dr. Carroll gave the Board an update on SACSCOC. She stated the due date for the final report is March 1st. She stated that three of the seven recommendations have already been addressed. She stated that a committee has been formed, which includes Amber Jones, Ilene Walton, Becky Green, and Shannon Carroll, to address the other four recommendations.

Board Report:

The Board expressed appreciation to the finance staff for ensuring a smooth audit process.

Adjourn:

On a motion by David Speed, seconded by Jesse Heredia, the Board voted unanimously to adjourn the meeting. The meeting adjourned at 2:04 p.m.