

**Frank Phillips College
Board of Regents Meeting
Regular Meeting – Board Room
August 12, 2019**

Members Present: Scott Radach, Dr. Shad Goldston, Dr. Stephanie Palmer, Derek Thompson, Kenny Morrison, and Marlene McKinney.

Members Absent: David Speed, Jesse Heredia and Patrick Nonhof.

Others Present: Dr. Jud Hicks, Dr. Shannon Carroll, Amber Jones, Ilene Walton, Taryn Fraley, Dr. Byron Housewright, Arielle Boone, Teri Langwell, and Jackie Brand.

Call to Order: Scott Radach, Chairman, called the meeting to order at 12:04 p.m.

Invocation: Kenny Morrison presented the invocation.

New Employees: Dr. Hicks introduced Bennett Roberson, Director of the Safety Center; Marissa Koetting, Head Softball Coach; and Jake Welch, Head Baseball Coach, to the Board. Dr. Carroll introduced Evelyn Rios, Admissions & Records Clerk, to the Board.

Appoint Derek Thompson
to the

Board of Regents: On a motion by Marlene McKinney, seconded by Dr. Stephanie Palmer, the Board voted unanimously to appoint Derek Thompson to the Board, replacing Steve Williams. The seat will be up for election in 2020.

Swearing-in of

Appointed Regents: Board appointee, Derek Thompson, took the Oath of Office to fill the seat on the Board vacated by Steve Williams.

Minutes of

June 17, 2019: On a motion by Dr. Shad Goldston, seconded by Kenny Morrison, the minutes of June 17, 2019 were unanimously approved.

Financial Report
Ending July 31,
2019:

Dr. Hicks presented the financial report noting that YTD revenues include \$251K for State Appropriations for July; \$125K Tuition and Fees for July, \$112K for the safety center; \$3.68M for taxes collected YTD which include BJCD \$2.4M, Dallam/Hartley \$634K, and Perryton \$596K, with remaining amount to be collected at \$23K. Expenditures include Salaries of \$432K for July and benefits of \$105K; \$11K in Repairs and Maintenance for July.

New Board Member
Training:

Dr. Hicks reminded the Board of the importance of our new Board Members receiving all required training set forth by the Texas Higher Education

Coordinating Board, the Office of the Attorney General, as well as the In-House training provided by the college. He explained that it is important that all Board members submit proof of their training to the Office of the President so that proper documentation and reporting can be submitted.

SACSCOC update: Dr. Hicks gave the Board an update on the SACSCOC reaccreditation process. He presented a PowerPoint presentation by Denise Young, Ph.D., Vice President of SACSCOC which gave an overview of the process. He reminded the Board to put September 30 – October 3 on their calendars as the dates for the on-site visit for the SACSCOC Reaffirmation Committee.

2019-20 FPC

Mission Statement: On a motion by Marlene McKinney, seconded by Kenny Morrison, the 2019-20 FPC Mission Statement was unanimously approved.

2019-20 Goals and Plan for Sustainability

And Growth: On a motion by Kenny Morrison, seconded by Dr. Shad Goldston, the 2019-20 Goals and Plan for Sustainability and Growth were unanimously approved.

2019-20 Proposed

Budget: On a motion by Dr. Shad Goldston, seconded by Marlene McKinney, the 2019-20 FPC Proposed Budget was unanimously approved.

2019-20 Investment

Policy: On a motion by Kenny Morrison, seconded by Marlene McKinney, the 2019-20 FPC Investment Policy was unanimously approved.

Vote Intent to Set

Tax Rate: On a motion by Marlene McKinney, seconded by Kenny Morrison, the Board voted to leave the tax rate at \$0.22/\$100 with no public hearings required. The Effective Tax Rate is set at \$0.22660/\$100 and the Rollback Tax Rate is set at \$0.24472/\$100.

FPC Employee Handbook

Addition – Hiring

Procedure and Policies: On a motion by Kenny Morrison, seconded by Dr. Shad Goldston, the addition of Hiring Procedure and Policies to the FPC Employee Handbook was approved unanimously.

2019-20 Employee

Handbook: On a motion by Dr. Shad Goldston, seconded by Marlene McKinney, the 2019-20 FPC Employee Handbook was approved unanimously.

Property Bids:

On a motion by Dr. Shad Goldston, seconded by Kenny Morrison, the Board voted unanimously to approve the following property bids: submitted by Homestead Equity of \$100.00 for property located at Lot Eight (8) in Block Fifty-six (56) of Original Town of Borger; submitted by Maria Christina Duculan of

\$50.00 for property located at Lot Thirty-two (32) in Block Two (2) of the Rock Creek Addition to the City of Borger; submitted by Blue Ocean Partners LLC of \$400.00 for property located at Lot Thirteen (13) in Block Eighteen (18) of the Rock Creek Addition to the City of Borger; submitted by Blue Ocean Partners LLC of \$400.00 for property located at Lot Two (2) in Block Three (3) of the Rock Creek Addition to the City of Borger; submitted by Maria Christina Duculan of \$50.00 for property located at Lot Nineteen (19) in Block Eleven (11) of the Rock Creek Addition to the City of Borger; submitted by Blue Ocean Partners LLC of \$400.00 for property located at Lot Twenty-one (21) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Blue Ocean Partners LLC of \$400.00 for property located at Lot Twenty-two (22) in Block Eight (8) of the Rock Creek Addition to the City of Borger; submitted by Blue Ocean Partners LLC of \$400.00 for property located at Lot Eight (8) in Block Twelve (12) of the Rock Creek Addition to the City of Borger; submitted by Mary T. Perkins of \$50.00 for property located at Lots Three (3), Four (4), and Five (5) in Block Nine (9) of the North Hills Addition to the City of Borger; submitted by Sandy Lane of \$50.00 for property located at Lot Twenty-one (21) in Block One (1) of the Highland Park Addition to the City of Borger; submitted by Joseph Thomas Badeaux IV and Sarah Jean Badeaux of \$350.00 for property located at Lots Eleven (11) and Twelve (12) in Block One (1) of the Original Town of Borger; submitted by Maria Christina Duculan of \$50.00 for property located at Lots Six (6) and Seven (7) in Block Fifty-seven (57) of the Original Town of Borger; submitted by Maria Christina Duculan of \$50.00 for property located at Lots Ten (10) and Eleven (11) in Block Forty (40) of the Original Town of Borger; submitted by Maria Christina Duculan of \$50.00 for property located at Lots Fourteen (14), Fifteen (15), and Sixteen (16) in Block Forty (40) of the Original Town of Borger; submitted by Joseph Thomas Badeaux IV and Sarah Jean Badeaux of \$250.00 for property located at Lot Six (6) in Block Twenty-two (22) of the Isom Addition to the City of Borger; submitted by Denealo Negual of \$100.00 for property located at Lots Four (4) and Five (5) in Block Fifty-three (53) of the Isom Addition to the City of Borger; and submitted by Mary T. Perkins of \$55.00 for property located at Lot Thirty-three (33) in Block Eight (8) of the North Hills Addition to the City of Borger.

Donation: On a motion by Marlene McKinney, seconded by Derek Thompson, the Board voted unanimously to accept with gratitude the donation of \$23,306.00 in scholarship funds from The Julia Williams Trust.

Grant Summary: As of August 5, 2019, Frank Phillips College has received \$1,628,626 in grants and other donations.

Vice-President's Report: Dr. Carroll gave the Board an update on the QEP including an overview of the Executive Summary of the document. She stated that the QEP has three components. The first component is the intake process, which is Student Central. The second component is FYIS, which will now be referred to as the

Plainsmen Trail Portfolio. The third component is transferability. She informed the Board that Arielle Boone, Director of Marketing, put together a great marketing plan for the QEP.

Adjourn:

On a motion by Marlene McKinney, seconded by Kenny Morrison, the Board voted unanimously to adjourn the meeting. The meeting adjourned at 1:15 p.m.