

**Frank Phillips College  
Board of Regents Meeting  
Regular Meeting – Board Room  
May 20, 2019**

Members Present: Scott Radach, David Speed, Jesse Heredia, Dr. Shad Goldston, Stephanie Palmer, Marlene McKinney, and Kenny Morrison.

Members Absent: Patrick Nonhof.

Others Present: Dr. Jud Hicks, Dr. Shannon Carroll, Ilene Walton, Taryn Fraley, Dr. Byron Housewright, Arielle Boone, Teri Langwell, Krista Wilson, and Jackie Brand.

Call to Order: Scott Radach, Chairman, called the meeting to order at 12:02 p.m.

Invocation: Kenny Morrison presented the invocation.

Full Measure Update: Krista Wilson gave the Board an update on the Full Measure app. She stated that FPC is currently in year 2 of the 3 year contract. She stated that there will be statistics and real numbers ready for the Board to look at prior to the end of the contract in order to determine how beneficial it will be to renew the contract at that time.

Minutes of

April 15, 2019: On a motion by Dr. Shad Goldston, seconded by David Speed, the minutes of April 15, 2019 were unanimously approved with corrections.

Financial Report  
Ending April 30,  
2019:

Dr. Hicks presented the financial report noting that YTD revenues include \$251K for State Appropriations for April; \$54K Tuition and Fees for April, all fees; \$3.56M for taxes collected YTD which include BJCD \$2.3M, Dallam/Hartley \$586K, and Perryton \$584K, with remaining amount to be collected at \$147K. Expenditures include Salaries of \$422K for April and benefits of \$111K; \$47K in Repairs and Maintenance for April, including \$22K for HVAC for several campus buildings and \$12K for Perryton campus parking lot; \$3K in Capital expenditures for April.

Relinquish Position of  
Vice Chairman:

On a motion by Marlene McKinney, seconded by Kenny Morrison, the Board voted unanimously to accept the relinquishment of his position as Vice Chairman of the Board by Patrick Nonhof.

Elect New Officer:

On a motion by Marlene McKinney, seconded by Stephanie Palmer, the Board voted unanimously to appoint Dr. Shad Goldston as Vice-Chairman of the Board.

Close Account at H&H

Credit Union: On a motion by Kenny Morrison, seconded by Dr. Shad Goldston, the Board voted unanimously to close the FPC bank account at H&H Credit Union.

Grant Summary: As of May 3, 2019, Frank Phillips College has received \$2,181,253 in grants and other donations.

August Board Meeting: The Board elected to move the August meeting from Monday, August 19, 2019 to Monday, August 12, 2019.

President's Report: Dr. Hicks gave the Board an update on RNEC. He stated that everything is going well. As far as a projected timeline he stated that it still requires approval from several entities including THECB, TX Nursing Board, and SACSCOC. He stated that the projected start date is Fall of 2020. He informed the Board that Amarillo College has submitted a leadership grant to THECB for almost \$200,000 on behalf of RNEC.

Dr. Hicks informed the Board that there are currently open staff positions for the Safety Center Director and the Head Softball Coach.

Dr. Hicks shared a letter with the Board from Randy Brillhart, a member of the Pathways Committee, who expressed pride in the successes of the Pathways program and appreciation to FPC.

Vice-President's Report: Dr. Carroll informed the Board that the mini-term is starting today and summer enrollment begins June 3<sup>rd</sup>.

Dr. Carroll gave the Board an update on current faculty open positions stating that she is adding a Biology instructor, Dawn George has resigned to move to Houston so that leaves an opening in English, and she is looking at an internal candidate who has the qualifications to teach Speech.

Dr. Carroll informed the Board that the Cosmetology Instructor in Hereford will be enrolling in a Barber School course over the summer. This will allow her to teach Barber School classes as well as teach the other instructors in Borger and Dumas. The Barber School would be offered as a night program at FPC.

Dr. Carroll gave the Board an update on the QEP stating that the goal is to create an intake process. She stated that they are looking at revamping orientation classes and also bringing back orientation day. She stated that they are looking at advising after the initial semester. She stated that the initiative is to focus on the transfer process/students. She stated that they are also looking at workplace readiness as a focus.

Career & Technical Education: Taryn Fraley informed the Board that she has been communicating with the local PRPC and trying to form a partnership with them. She stated that every two years they publish a High Demand job list for this area.

Taryn stated that they are working toward workplace readiness for students by offering additional opportunities such as mock interviews.

Taryn informed the Board that local employers are seeking out FPC students to hire. She stated that P66 hired all three of the internships from last Fall.

Taryn stated that they hosted the first CTE Job & Vendor Fair. There was a great turnout.

Taryn informed the Board that Darrel Hail, P66 Plant Manager, recently came and spoke to a class. It went well and she is planning to implement a guest speaker for each term.

Taryn stated that summer camp classes have been confirmed for June & July. She stated that they will also be hosting an Electrical Troubleshooting class.

Rahll Campus: Ilene Walton informed the Board that the Rahll Campus GED graduation included eight students. She stated that one of those students was 58 years old.

Ilene stated that nine welding students received their certificates.

Ilene informed the Board that the Dalhart campus has applied to offer the LVN program.

Ilene stated that FPC is also looking into offering a Police Academy. There was a town hall meeting last week at the Borger campus. She stated that there was interest expressed for a CDL school as well. She stated that the new law regarding CDL requires classroom training. She stated that we are still at the beginning stages of exploring both of these.

Executive Session –  
551.074 Personnel  
Matters; 551.073  
Prospective Gift;  
39.030 Assessment

Instruments: The Board entered into Executive Session at 1:28 p.m.

Exit of Board Member: Dr. Shad Goldston departed the meeting during Executive Session.

Open Session: The Board entered into Open Session at 2:11 p.m. No action was taken.

Adjourn: On a motion by Marlene McKinney, seconded by Kenny Morrison, the Board voted unanimously to adjourn the meeting. The meeting adjourned at 2:14 p.m.