

**Frank Phillips College  
Board of Regents Meeting  
Regular Meeting – Board Room  
February 18, 2019**

- Members Present: Steve Williams, Marlene McKinney, Stephanie Palmer, Patrick Nonhof, David Speed, and Kenny Morrison.
- Members Absent: Scott Radach, Dr. Shad Goldston, and Jesse Heredia
- Others Present: Dr. Jud Hicks, Dr. Shannon Carroll, Amber Jones, Ilene Walton, Taryn Fraley, Dr. Byron Housewright, Teri Langwell, Bethany Callaway, and Arielle Boone.
- Call to Order: Patrick Nonhof, Vice-Chairman, called the meeting to order at 12:02 p.m.
- Invocation: Marlene McKinney presented the invocation.
- Guests: Bethany Callaway, Director of Nursing, gave a presentation to the Board discussing the success of the nursing program and the 100% pass rate on the NCLEX exam for the past two years. She also discussed plans for the future to maintain this level of success.
- Minutes of  
January 28, 2019: On a motion by Steve Williams, seconded by Marlene McKinney, the minutes of January 28, 2019 were unanimously approved.
- Financial Report  
Ending January 31,  
2019: Dr. Hicks presented the financial report noting that YTD revenues include \$0 for State Appropriations for January; \$53K Tuition and Fees for January, primarily Safety Center fees; \$3.2M for taxes collected YTD which include BJCD \$2.2M, Dallam/Hartley \$518K, and Perryton \$439K, with remaining amount to be collected at \$475K. He stated that the cafeteria revenue will be finalized in February along with Tuition and Fees. Expenditures include Salaries of \$393K for January; \$29K in Repairs and Maintenance for January; and \$12K in Capital expenditures for January.
- Spring Enrollment: Dr. Hicks presented the Spring Enrollment numbers for all campuses. Steve Williams addressed the Spring numbers being lower than the Fall numbers. Dr. Hicks explained the cyclical nature of enrollment with a spike in enrollment following graduation in the Spring, Fall enrollment is the start of most programs, and then the decline in numbers based on the fall-off of enrollment without a new group of students to enroll in the Spring that weren't enrolled in the Fall.
- Dr. Hicks explained that potential for eliminating barriers that limit Spring enrollment include scholarships open to individuals who want to start in the Spring that otherwise weren't able to.

Property Bids: On a motion by Marlene McKinney, seconded by Kenny Morrison, the Board unanimously approved a bid submitted by Mary T. Perkins of \$60.00 for property located at Lots One (1) and Two (2) in Block Seven (7) of the North Side Addition to the City of Borger.

Donations: On a motion by Kenny Morrison, seconded by Steve Williams, the motion to accept with gratitude the dual-credit scholarship donation of \$9,000.00 by Solvay, the scholarship donation of \$22,254.00 by Helping Hand, and the scholarship donation of \$41,508.20 by The Dalhart Education Foundation on behalf of the Louise and Gene Rahll Scholarship was unanimously approved.

Dr. Housewright also informed the Board that the Ag Department received a donation of 30 Red Angus embryos from Mr. Rhodes at a value of \$7,500 with additional donations to follow. The Board asked that the student involved in finding this gracious donation be thanked in person in the March Board meeting.

Grant Summary: As of February 11, 2019, Frank Phillips College has received \$2,181,253 in grants and other donations.

President's Report: Dr. Hicks gave the Board an update on the status of the college rodeo location selection. He stated that proposals should be received by March 1 from Pampa, Dalhart, Canadian, Perryton, and Childress.

Dr. Hicks encouraged the Board to attend the RNEC signing ceremony on Tuesday, February 26 at 3:00 pm at Amarillo College.

Dr. Hicks stated that the ribbon cutting for the new CTE building at the Rahll Campus would be held on Friday, February 22 at 11:30 in Dalhart.

Dr. Hicks informed the Board that the Development Corp would be meeting on Wednesday, February 20 from 12:30 – 1:30 pm and encouraged their attendance.

Dr. Hicks gave the Board a legislative update stating that they are continuing to work on state appropriations. He stated that they still do not have a final word on the property tax cap at 2½ % of revenue.

Vice-President's Report:

Dr. Carroll gave the Board an update on the SACSCOC reaccreditation process. As of tomorrow, February 19, sub-changes for 13 different schools will be sent with the hopes to hear back soon. Dr. Carroll acknowledged the documentation sent from Patrick Nonhof and suggested a change from SACS to SACSCOC within that document.

Allen Campus: Amber Jones discussed the enrollment numbers for Allen Campus and expressed excitement with the minimal drop in enrollment of only 6 students from Fall to Spring. Amber discussed the transition in staff at the Allen Campus

after the retirement of Rita Presley. Amber discussed the ESL “grant” style partnership with Amarillo College.

Rahll Campus: Ilene Walton discussed the upcoming grand opening for the new CTE building in Dalhart on February 22 from 11:30 – 1:30 pm. Ilene informed the Board that there are currently 11 students enrolled in the welding program at the Rahll Campus. She stated that there are potential donations from community organizations that have been recognized. Ilene discussed the dual-credit program with the schools in the Dalhart community.

Career & Technical  
Education:

Taryn informed the Board about the Career and Job fair she attended this past week at Borger ISD. She also discussed the Phillips 66 hiring event that was held on the FPC campus. Phillips 66 is targeting the students coming from our program for current job listings at the Borger Refinery. Taryn explained the progress for grants in the CTE department. Taryn discussed the Advisory Committee, which met February 7, 2019, and the high level in attendance rates from members of the committee.

Taryn informed the Board about the Gas Chromatography training that was held in the CTE building for 3 weeks. She discussed the success it provided through additional companies reaching out about potential training happening on our campus in the future.

Taryn informed the Board about the continued increase in enrollment of students within the CTE department and the reasoning behind the increase which includes, but is not limited to: the dual-credit Borger High School Process Tech cohort program.

Board Report: Board Self-Evaluation: Patrick Nonhof discussed actions to improve the Board and steps they intend to take going forward to fulfill this need.

These steps include making the Board aware of opportunities for education and knowledge, inviting students and staff to the meetings, and continuing to publish activities the Board members can participate in. These items have been documented and two of these items are already happening and will continue to happen, with the other being added for further improvement of the Board.

Adjourn: On a motion by Steve Williams, seconded by David Speed, the Board voted unanimously to adjourn the meeting. The meeting adjourned at 1:11 p.m.