

Mayela Martínez

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Objective

Successfully launch full scale operation and guided business to have a strong reputation such as a college or Cosmetology School where by I can use my skills and enthusiasm to teach the proper methods of cosmetology while keeping safety on a high standard to the student and their client. Assist students to learn all the necessary standards and or information to pass the state license cosmetology test.

Experience

Frank Phillips College
Hereford TX 79045
Cosmetology Instructor
Substitute
May 2016-Current

- Input hours for students into software.
- Feed positive words to students to continue their growth.
- Substitute Teaching, follow individual student tracking.
- Training new students according to standard operating procedures.

Franciscos Salon
Hereford, TX 79045
Hair Stylist
May 2009-Current

- Provide exceptional cosmetic services including hair care.
- Maintained accurate customer records to insure that information was available from appointment to appointment.
- Monitored and tracked inventory; ordered supplies on a timely basis to insure services could be delivered.
- Answered multi-lined telephone system; scheduled customer appointments; confirmed appointments.
- Accepted payments for services rendered; maintained accurate accounts receivable records.
- Analyzed clients' needs and met their deadlines.
- Fixed complex problems related to science of color and chemicals.
- Diligent and accurate in performing hair cutting techniques, with the desire to always improve my skills as a cosmetologist.
- Expanded my knowledge of new products and the application with hair cutting, coloring, and styling procedures.
- Customized and performed facials for each client based on their skin type
- Applied cosmetics, bridal applications, trained clients in product lines and applications

Qualifications

- Proven track record in outstanding communication, customer service, ethics, compliance, leadership and personal performance.

References provided upon request