

AMBER DAWN JONES

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Experience educational administrator with a track record of significant and sustained growth, motivational leader that values relationships of students and staff; Driven professional who leads by example and integrity; Lifelong student motivated to invest in students and staff through servant leadership

EDUCATION

Liberty University, Lynchburg, VA Ed. D Educational Leadership, ABD Dissertation to be completed approx. 12/2018	2013 - present
West Texas A&M University, Canyon, TX Master in Business Administration Finance and Statistics	2007 - 2009
University of Tulsa, Tulsa, OK Bachelor of Science Applied Mathematics and Minor in Education	2001 - 2003
Frank Phillips College, Borger, TX Associate of Science Academic Plainsman of the Year	1999 - 2001

TRAINING

SACSCOC training 2106 - 2019
Math coach and staff development trainings (developed and administered) 2015
Carol Dweck Mindset Training 2015
Lead4Ward Flipped PLC training 2015
Student Support Services Grant Management Training 2009
Lead4ward Training 2013
TRIO grant training 2006 - 2009

AWARDS

Highest Campus Growth and Retention Achievement, Frank Phillips College	2017 – 2018
Teacher of the Year, Caney Creek High School	2013 – 2014
Teacher of the Month, BF Terry High School	2005 – 2006
Tulsa Undergraduate Research Challenge	2003 – 2004

EXPERIENCE

Frank Phillips College – Dean of Allen Campus in Perryton, TX Oversee the entire campus; advise students; write and administer budget; oversee academic, continuing, and community service courses; Maintain campus course offerings according to SACSCOC guidelines; Build growth and student, as well as, maintain community involvement	2016 – Present
Curriculum Coach and Professional Development Coordinator Maintain scope and sequence of all secondary mathematics curriculum, create district wide common assessments, desegregate data, create and deliver professional development for the district.	2015 - 2016
Algebra I Instructor - Caney Creek High School, Conroe, TX Maintain scope and sequence, act as the PLC Algebra I lead, run weekly meetings, compile tests and district common assessments, desegregate data, analyze TEKs that need to be remediated, maintain focus and unity of PLC, daily instruction, and administer all grades	2010 - 2015
Adjunct Instructor Developmental Mathematics - Lone Star College Cyfair, TX Develop and follow syllabus, administer tests, and administer and record all grades	2009 - 2011
Algebra 1 and 8th grade mathematics - Dumas Junior High, Dumas, TX Follow and maintain scope and sequence, remediate for at-Risk students, and increase rigor for advanced students, daily instruction, and administer all grades	2008-2009
TRIO Grant Administrator, Academic Advisor, & Lab Supervisor Amarillo College Moore County Campus Advise Cohort of Student, Maintain and manage TRIO grant, Supervise Learning labs, Increase student success and involvement; Provide services to cohort of students to increase retention and decrease DFWI rates	2006 - 2008
Algebra I and II, Geometry, AP Calculus Instructor BF Terry High School, Rosenberg, TX Follow and maintain scope and sequence of multiple courses, daily instruction, and administer all grades	2004 - 2006