

**Frank Phillips College
Board of Regents Meeting
Regular Meeting – Board Room
January 28, 2019**

Members Present: Scott Radach, Steve Williams, Marlene McKinney, Stephanie Palmer, Patrick Nonhof, Jesse Heredia, David Speed, and Dr. Shad Goldston.

Others Present: Dr. Jud Hicks, Dr. Shannon Carroll, Amber Jones, Ilene Walton, Taryn Fraley, Dr. Byron Housewright, Arielle Boone, Teri Langwell, Julie Martin-Stegall, Phillip Hass, Tim Yee, and Jackie Brand.

Call to Order: Scott Radach, Chairman, called the meeting to order at 12:03 p.m.

Invocation: Jesse Heredia presented the invocation.

New Employee: Teri Langwell, Director of Accounting, introduced Julie Martin-Stegall, Accounting Associate, to the Board.

Guests: Dr. Hicks introduced Phillip Hass, Mayor of Dalhart, and Tim Yee, Dalhart Councilmember, to the Board.

Appoint David Speed to the Board of Regents: On a motion by Jesse Heredia, seconded by Marlene McKinney, the Board voted unanimously to appoint David Speed to the Board, replacing Lynne Wyatt. The seat will be up for election in 2022.

Appoint Stephanie Palmer to the Board of Regents: On a motion by Steve Williams, seconded by Dr. Shad Goldston, the Board voted unanimously to appoint Stephanie Palmer to the Board, replacing Ryan Birge. The seat will be up for election in 2024.

Minutes of November 12, 2018: On a motion by Steve Williams, seconded by Patrick Nonhof, the minutes of November 12, 2018 were unanimously approved.

Financial Report Ending December 31, 2018: Dr. Hicks presented the financial report noting that YTD revenues include \$1.1M for State Appropriations, \$502K for November and December; \$1.7M Tuition and Fees, November and December total \$102K which are primarily Safety Center fees; \$2M for taxes collected YTD which include BJCD \$1.8M, Dallam/Hartley \$155K, and Perryton \$39K; \$140K for Donations and Gifts including Phillips 66 \$7K, Baptist Services \$100K, and Perryton Pathways \$33K. He stated that they are still working through the accounting on the new food service contract. Expenditures include \$1.8M for Salaries, which includes \$114K in faculty overloads and \$57K in dual credit part-time pay; \$119K in Repairs and Maintenance, which includes approximately \$32K in building maintenance and

\$30K for cafeteria; \$32K in Capital expenditures, primarily Perkins Grant for \$23K.

Faculty Authority in
Academic and

Governance Matters: Dr. Carrol presented to the Board for approval the policy for Faculty Authority in Academic and Governance Matters.

On a motion by Steve Williams, seconded by David Speed, the Board voted unanimously to approve the Faculty Authority in Academic and Governance Matters policy as presented.

Employee Handbook
revisions:

Dr. Carrol presented revisions to the FPC Employee Handbook to the Board for approval.

On a motion by Marlene McKinney, seconded by Steve Williams, the board voted unanimously to approve the FPC Employee Handbook revisions as presented.

Summary of Investments
For Quarter Ending

November 30, 2018: On a motion by Steve Williams, seconded by Patrick Nonhof, the motion to accept the Summary of Investments for Quarter Ending November 30, 2018 was unanimously approved.

Donations:

On a motion by Dr. Shad Goldston, seconded by David Speed, the motion to accept with gratitude the scholarship donation of \$85,000.00 by The Brumley Foundation, the scholarship donation of \$53,936.36 by The Julia Williams Trust, and the dual-credit scholarship donation of \$9,485.00 by Chevron Phillips Chemical Co was unanimously approved.

Property Bids:

On a motion by Marlene McKinney, seconded by Steve Williams, the Board unanimously approved a bid submitted by Popeye's Properties of \$1,601.00 for property located at Lot Six (6) in Block Twelve (12) of the East Side Addition to the City of Borger, a bid submitted by Popeye's Properties of \$900.00 for property located at Lot Seven (7) in Block Twelve (12) of the East Side Addition to the City of Borger, and a bid submitted by Sandy Lane of \$50.00 for property located at Lot Twenty (20) in Block One (1) of the Highland Park Addition to the City of Borger.

Grant Summary:

As of January 14, 2019, Frank Phillips College has received \$2,137,039 in grants and other donations.

President's Report:

Dr. Hicks gave the Board an update on the status of the RNEC agreement. He stated that the last hospital (5th) signed off on the agreement last Friday. He stated that there should be a ceremony scheduled in the next 30 days or so.

Dr. Hicks asked Jackie Brand, College Advancement, to discuss with the Board proposed changes to the scholarship award process. She stated that the current process requires scholarship applications to be received by April 15th. Those applications are then processed for students to receive scholarships for the following academic year. If a student does not meet the April 15th deadline, that student would then not be eligible to receive a scholarship until the next academic year, which would be over a year later. In an effort to better serve the students as well as promote good stewardship of the funds donated for scholarships, she proposed that applications be accepted throughout the year with established priority dates, as long as funds are available. The Board expressed agreement with the changes to the scholarship process.

Dr. Hicks discussed the status of the College Rodeo to be held in October of this year. He stated that Kaylee Moyer, Head Rodeo Coach, Arielle Boone, Director of RAM, and himself are currently requesting proposals for the event from area communities interested in hosting it. The cost to the community would be approximately \$35,000. Dr. Hicks stated that there are not suitable resources available in Borger to host the event which is why they are looking at other area communities. He stated that they should know something by the end of February regarding the bids.

Dr. Hicks informed the Board that he and Kaylee are also contemplating changing Rodeo regions. He stated that they are currently in the South West Region and are looking into moving to the Central Plains Region. In order for that move to happen, the Central Plains Region would have to accept FPC and the South West Region would have to approve letting FPC go. Dr. Hicks stated that the primary reason for the change is that the Central Plains Region is where recruiting is primarily done. It would just be a better fit for FPC. Travel for the Rodeo team would be about the same.

Dr. Hicks informed the Board that an all-employee meeting was held related to the moving the 401k from John Hancock to Empower as was discussed by the Board in the November meeting. He stated that a vote was taken by the employees who participate in the plan. Out of 60 participants, only 25 voted. 22 of those voted yes to move to Empower.

Dr. Hicks stated that the Legislative session has begun. He stated that funding looks ok right now.

Vice-President's
Report:

Dr. Carroll gave the Board an update on the SACSCOC reaccreditation process. She stated that this is our 10 year recertification. SACSCOC will visit all campuses for their site visit in September. She stated that an initial report is due to SACSCOC on March 1st that her team has been working on. An offsite committee will review the report and then send back a letter regarding any

findings. FPC will then submit a response by the end of July. The site visit will be taking place on September 30, October 1 and 2. She stated that the SACSCOC committee will inform her of any findings before they leave. She stated that the committee will also meet with any available Board members during the site visit.

Rahll Campus:

Ilene Walton informed the Board that there will be a grand opening for the new CTE building in Dalhart on February 22 from 11:30 – 1:30 pm. It will be come and go with finger foods served. Ilene thanked Johnny and Todd from the welding department for the hard work they put into getting the inside of the building ready. She stated that it opened last Monday and there is a total of 12 students utilizing it already.

Ilene stated that they just had academic registration and that the semester is going very well. She stated that they are now working on Kids Camps for the summer.

Career & Technical
Education:

Taryn informed the Board that enrollment numbers for the Spring semester are looking good. She stated that there are a lot of new students in the P-tech program. She stated that the Academic Standards Committee approved the new P-tech curriculum so she will be moving forward with that. She informed the Board that she has promoted John LaCour to full-time as a dual-credit P-tech instructor. She stated that she also hired Bobby Forrest as an adjunct P-tech instructor. She stated that Phillips 66 made a donation to the P-tech program.

Taryn informed the Board that a community wide survey has been extended to mid-February in an effort to get more feedback. She stated that it was distributed to the community as an insert with their Borger City bills as well as put on the FPC website.

Taryn stated that she had given a presentation about all of the CTE programs to WTHS and Boys Ranch students last week.

Taryn informed the Board that FPC will be co-hosting a Reverse Junior Achievement in a day with Phillips 66 on February 15. She stated there will be approximately 250 BMS students on campus.

Taryn informed the Board that FPC was awarded a JET grant for equipment for the P-tech program for almost 300K. She stated that she is also pursuing a dual-credit P-tech, I&E, and welding grant.

Taryn stated that the next advisory meeting will be held on February 2. She is also working on setting up Kids Camps for K through 12 for the summer.

Allen Campus:

Amber Jones informed the Board that she was recently approached about holding a job fair on the Allen Campus. She stated that the 1st annual Job Fair was held on January 18 and was very successful.

Amber stated that she met with the Pathways Foundation last Thursday. They have 35 students on campus this semester.

Amber informed the Board that Rita Pressley, Student Resource Coordinator, is retiring after 10 years at FPC. She stated they will have a retirement party for her on her last day, January 31, from 3:00 – 4:00.

Executive Session –
551.074 Personnel

Matters: The Board entered into Executive Session at 1:22 p.m.

Exit of Board Member: Dr. Shad Goldston departed the meeting during Executive Session.

Open Session: The Board entered into Open Session at 2:09 p.m. No action was taken.

President's Evaluation: Steve Williams spoke on behalf of the Board of Regents. "With appreciation and gratitude the Board offers a 3% raise in salary. You provide a real benefit to FPC and we appreciate how you perform your job with dedication and honesty."

On a motion by Steve Williams, seconded by Marlene McKinney, the Board unanimously approved a 3% increase in the president's salary and renewed his 12 month contract with effective dates of 1/1/2019 – 12/31/2019.

Dr. Hicks expressed his appreciation of the support of him and the college as a whole. He stated that it is truly an honor to represent FPC.

Adjourn: On a motion by Steve Williams, seconded by David Speed, the Board voted unanimously to adjourn the meeting. The meeting adjourned at 2:14 p.m.