

**Frank Phillips College  
Board of Regents Meeting  
Regular Meeting – Board Room  
August 20, 2018**

- Members Present: Scott Radach, Marlene McKinney, Lynne Wyatt, Jesse Heredia, and Shad Goldston.
- Others Present: Dr. Jud Hicks, Dr. Shannon Carroll, Ilene Walton, Amber Jones, Taryn Fraley, Dr. Byron Housewright, Arielle Boone, Teri Langwell, and Jackie Brand
- Call to Order: Scott Radach, Chairman, called the meeting to order at 12:07 p.m.
- Invocation: Jesse Heredia presented the invocation.
- New Employees: Dr. Hicks introduced Taryn Fraley, Dean of Career and Technical Education, to the Board. Dr. Hicks also informed the Board that Dr. Byron Housewright has been promoted to Associate Dean of Instruction and is now part of the Administrative Council.
- Minutes of  
June 25, 2018: On a motion by Shad Goldston, seconded by Marlene McKinney, the minutes of June 25, 2018 were unanimously approved.
- Financial Report  
Ending July 31,  
2018: Dr. Hicks presented the financial report noting that YTD revenues include \$251K for July for State Appropriations; Tuition and Fees for July total \$178K, comprised of Summer 2 (\$98K) and Safety Center (\$80K); Taxes Collected total \$18K for the month which puts YTD totals at \$2,454,091 for BJCD, \$572,554 for Dallam/Hartley, and \$560,212 for Perryton; Donations and gifts of \$45K include \$35K from Phillips 66 and \$10K from the Amarillo Area Foundation. Expenditures include Repair & Maintenance of \$26K for the month, including \$19K for dining hall improvements; Capital of \$6K for the month.
- 2018-19 FPC  
Mission Statement: On a motion by Lynne Wyatt, seconded by Marlene McKinney, the 2018-19 FPC Mission Statement was unanimously approved.
- 2018-19 Goals and  
Plan for Sustainability  
and Growth: On a motion by Marlene McKinney, seconded by Jesse Heredia, the 2018-19 Goals and Plan for Sustainability and Growth were unanimously approved.
- 2018-19 Proposed  
Budget: On a motion by Shad Goldston, seconded by Lynne Wyatt, the 2018-19 FPC Proposed Budget was approved unanimously.

Vote Intent to Set

Tax Rate: On a motion by Jesse Heredia, seconded by Marlene McKinney, the Board voted to leave the tax rate at \$0.22/\$100 with no public hearings required. The Effective Tax Rate is set at \$0.22469/\$100 and the Rollback Tax Rate is set at \$0.24266/\$100.

FPC Investment

Policy: On a motion by Marlene McKinney, seconded by Lynne Wyatt, the FPC Investment Policy was approved unanimously.

FPC Employee

Handbook Amendment

- Procurement: On a motion by Shad Goldston, seconded by Lynne Wyatt, the FPC Employee Handbook Amendment to add the Procurement Policy was approved unanimously.

Update Bank

Signatories: On a motion by Marlene McKinney, seconded by Jesse Heredia, the removal of Renee Prater as signatory on all Frank Phillips College bank accounts was approved unanimously.

Booster Club

Bank Account: On a motion by Jesse Heredia, seconded by Lynne Waytt, the closing of the Booster Club bank account at Wells Fargo Bank and opening a new account for the Booster Club at Amarillo National Bank with signatories including Scott Radach, Dr. Jud Hicks, Teri Langwell, and Jackie Brand approved unanimously.

Property Bids:

On a motion by Marlene McKinney, seconded by Shad Goldston, the Board unanimously approved the following bids: submitted by Leah McClelland, \$50 for property located at Lot Two (2) in Block Thirty-two (32) of the Gateway Heights in the City of Borger; submitted by Elizabeth and Michael Sauls, \$100.00 for property located at Lots Thirty (30), Thirty-one (31) and Thirty-two (32) in Block Fifty (50) of the Original Town of Borger; submitted by Leah McClelland, \$50.00 for property located at Lot Nineteen (19) in Block Four (4) of the Philview II Addition to the City of Borger; submitted by James and Leah McClelland, \$50.00 for property located at Lot Ten (10) in Block Six (6) of the East Side Addition to the City of Borger; submitted by Skyline Real Estate Services, \$50.00 for property located at South half of Lot Eleven (11) in Block Two (2) of the East Side Addition to the City of Borger; submitted by Skyline Real Estate Services, \$122.00 for property located at Lot Fifteen (15), in Block Eleven (11), Rock Creek, and Addition to the City of Borger; submitted by Skyline Real Estate Services, \$52.00 for property located at Lot Four (4) in Block One (1), of the Rock Creek Addition to the City of Borger; submitted by Skyline Real Estate Services, \$50.00 for property located at West Ten feet (W10') of Lot Eleven (11) and all of Twelve (12), in Block Twenty-four (24) of the Isom Addition to the City of Borger; submitted by Skyline Real Estate Services, \$51.00 for property located at Lots Thirty-three (33) and Thirty-four (34), in Block Eleven (11), of the Isom

Addition to the City of Borger; submitted by Skyline Real Estate Services, \$50.00 for property located at Lot Five (5), in Block Twenty-four (24), of the Coronado Addition to the City of Borger; and submitted by Skyline Real Estate Services, \$50.00 for property located at West half of Lot Thirteen (13) and all of Fourteen (14), in Block Thirteen (13), of the Isom Addition to the City of Borger.

- Grant Summary: As of August 15, 2018, Frank Phillips College has received \$1,573,817 in grants and other donations.
- Board Report: Scott Radach informed the Board that he has received official resignation letters from both Andy Green and Ryan Birge.
- President's Report: Dr. Hicks informed the Board that the food service transition to Fresh Ideas is going exceptionally well. They were open for their first Sunday brunch yesterday and it was well attended by the community. The Open House for Fresh Ideas was held last Tuesday and it was also very well attended. There were many compliments and the food was very good. Fresh Ideas has hired a full time Food Service Director, Executive Chef Matt Polster. Chef Polster started a week ago and is doing well.

Dr. Hicks gave an update on the RN/LVN program arrangement with Amarillo College. There is not a formal agreement yet. The next step will be to present a Rural Health Alliance in the five communities. A meeting with Amarillo College was held last Monday to determine the strategy for moving forward.

Teri Langwell, Director of Accounting, and the auditors finished up the Financial Aid audit last week.

There have been several meetings with Phillips 66 over the last couple of weeks regarding the process tech program. An internal P66 cohort will be created. A dual credit cohort will also be created for the process tech program.

There were two papers added as supplemental material to the Board Packet regarding the value of dual credit. Dr. Hicks encouraged the Board to read those papers.

Vice-President's  
Report:

Dr. Carroll reported that the Dalhart sub-change was submitted for them to have all programs, 100%, that we offer. There will also be a sub-change submitted for all High Schools.

The first Faculty Academy will be held on Thursday.

Tonight there will be picnic for students in Dalhart and all Dalhart faculty will be attending. Thursday the same thing will be happening in Perryton.

Emily Martinez was hired to work with the Biology Department in dual credit. We are currently working to find a Director of Welding. One nursing instructor

position was filled and we are still looking for a second, depending on enrollment.

Allen Campus: The Perryton EDC is interested in adding a Workforce Development Building to the Allen Campus. The EDC has made a soft commitment to matching half the funds.

The tax rate proposed last week. It will require two public tax hearings. The rate will be adopted in September.

Rahll Campus: The Career Training Center is on target with an anticipated completion date of September 18<sup>th</sup>. We are looking at hosting an Open House in early October. The community is very excited about the progress and the new facilities.

We are looking at starting a dual credit welding program in the spring. The T-Cole program is really blowing up.

We recently held our first dual credit registration meeting. It was very well attended. We had a parent's night as well and it was also well attended.

Executive Session –  
551.074 Personnel

Matters: The Board entered into Executive Session at 1:08 p.m.

Open Session: The Board entered into Open Session at 1:21 p.m. No action was taken.

Adjourn: The meeting adjourned at 1:22 p.m.