

**Frank Phillips College  
Board of Regents Meeting  
Regular Meeting – Board Room  
June 25, 2018**

Members Present: Scott Radach, Patrick Nonhof, Jesse Heredia, Dr. Shad Goldston, and Marlene McKinney.

Others Present: Dr. Jud Hicks, Dr. Shannon Carroll, Amber Jones, Arielle Boone, Teri Langwell, Jesse Shuffield, and Jackie Brand

Call to Order: Scott Radach, Chairman, called the meeting to order at 7:37 a.m.

Invocation: Patrick Nonhof presented the invocation.

Xcel Energy Camp: Jesse Shuffield, Xcel Energy Community Relations and Economic Development Manager, presented to the Board a packet of thank-you notes from Xcel Energy Electric Camp youth. The camp was held June 11-13, 2018. Mr. Shuffield told the Board that 81 students from all over the Panhandle attended the camp and that 61% of them were first-time participants. He expressed appreciation to FPC for the use of the facilities and for the exceptional hospitality.

Swearing-in of Elected Regents: The following duly-elected Regents were sworn in:

Dr. Shad Goldston

Ryan Allen Birge will be sworn in at a future meeting. There were no opponents to the incumbents.

Minutes of May 21, 2018: On a motion by Marlene McKinney, seconded by Jesse Heredia, the minutes of May 21, 2018 were unanimously approved.

Financial Report Ending May 31, 2018: Dr. Hicks presented the financial report noting that YTD revenues include \$251K for May for State Appropriations; Tuition and Fees for April total \$206K, comprised of Summer 1 (\$168K) and Safety Center (\$38K); Taxes Collected total \$35K for the month which puts YTD totals at \$2,420,514 for BJCD, \$569,263 for Dallam/Hartley, and \$555,279 for Perryton; Scholarship donation from Development Corp of \$52K. Expenditures include Salaries of \$619K for the month which includes overloads (96K and dual credit instructor pay (\$51K); Repair & Maintenance of \$18K for the month, mostly HVAC and plumbing; Capital of \$7K for the month.

Summary of Investments  
for the Quarter Ending

May 31, 2018: The Comparative Statement of Changes in Investment Assets for the quarter Ending May 31, 2018 are as follows: Beginning Investment Assets total \$326,017. Investment Income totals \$1,342; Transfer – Investment Income totals -\$1,342; leaving the Ending Investment Assets at \$326,017. On a motion by Patrick Nonhof, seconded by Jesse Heredia, the Board voted unanimously to approve the Comparative Statement of Changes in Investment Assets for the quarter ending May 31, 2018.

2018-2019 FPC Employee

Handbook – Proposed

Revisions: On a motion by Patrick Nonhof, seconded by Jesse Heredia, the proposed revisions to the 2018-2019 FPC Employee Handbook as presented to the Board were unanimously approved. The Employee Handbook will be available for review at [www.fpctx.edu](http://www.fpctx.edu); About FPC.

Exit of Board Member: Dr. Shad Goldston departed the meeting at 7:56 a.m.

Grant Summary: As of June 19, 2018, Frank Phillips College has received \$1,538,817 in grants and other donations.

July 2018

Board Retreat: The annual Board of Regents Retreat will be held on Monday, July 30, 2018 at 5:00 p.m.

President's Report: Dr. Hicks informed the Board that he has had some good conversations with the three area hospitals regarding the RN program that was discussed at last month's Board meeting. He stated that he also received a phone call from Dr. Hart at Amarillo College who may be interested in a joint venture regarding the RN, Paramedic, and EMT programs. Dr. Hicks is planning to meet with Dr. Hart and Dr. Carroll in the next couple of weeks to discuss.

Dr. Hicks explained that the transition to the new Food Service, Fresh Ideas, is going well. They are hoping to open by August 1<sup>st</sup> for lunch and begin catering by the 1<sup>st</sup> of the Fall semester.

Cassi Laxton's last day at the Perryton Campus is tomorrow. Her replacement, Noe Cano, is already in place.

Dr. Hicks stated that the Dalhart Campus Open House went well. There were approximately 140 people in attendance Friday evening and 180 Saturday afternoon.

Vice-President's  
Report:

Dr. Carroll reported that Borger High School has asked FPC to provide 5 classrooms while they are doing renovations. They will be busing kids back and forth.

Peggy Quinn, Director of Nursing, will be retiring at the end of June. Bethany Calloway will be replacing her as Director. Phyllis Shira will also be retiring from the nursing department.

Johnny Davis, Director of Welding, will be retiring at the end of summer. Jeff Laird, Instructor of Welding, has resigned because he is moving.

Susan Layton, Professor of English/Humanities has resigned because she has also moved.

Executive Session –  
551.074 Personnel  
Matters:

The Board entered into Executive Session at 8:21 a.m.

Open Session:

The Board entered into Open Session at 9:46 a.m. No action was taken.

Adjourn:

The meeting adjourned at 9:48 a.m.