

**Frank Phillips College  
Board of Regents Meeting  
Regular Meeting – Board Room  
May 21, 2018**

Members Present: Scott Radach, Pete Stynes, Marlene McKinney, Lynne Wyatt, Kenny Morrison, and Jesse Heredia.

Others Present: Dr. Jud Hicks, Dr. Shannon Carroll, Ilene Walton, Tiffany Thomas, Noah Cano, Arielle Boone, Teri Langwell, Neisa Hill, Krista Wilson, Renee' Prater, Dennis Owens, John Laird, Kris Lensmeyer, Jim McDonald and Jackie Brand

Call to Order: Scott Radach, Chairman, called the meeting to order at 12:01 p.m.

Invocation: Marlene McKinney presented the invocation.

New Employees: Dr. Hicks introduced Neisa Hill, Payroll and Benefits Coordinator, Teri Langwell, Director of Accounting, Arielle Boone, Director of Relevancy, Authenticity, and Marketing, and Kamron Nonhof, Office of Educational Services Assistant to the Board. Dr. Hicks also recognized Renee' Prater for her 11 year contribution to FPC and thanked her for her service.

Swearing-in of Elected Regents: The following duly-elected Regents were sworn in:  
  
Jesse Heredia  
  
Ryan Allen Birge and Dr. Shad Goldston will be sworn in at a future meeting. There were no opponents to the incumbents.

Minutes of April 16, 2018: On a motion by Marlene, seconded by Pete Stynes, the minutes of April 16, 2018 were unanimously approved.

Financial Report Ending April 30, 2018: Dr. Hicks presented the financial report noting that YTD revenues include \$251K for April for State Appropriations; Tuition and Fees for April total \$38K, most of which is from the Safety Center; Taxes Collected total \$67K for the month which puts YTD totals at \$2,393,618 for BJCD, \$564,722 for Dallam/Hartley, and \$552,113 for Perryton. Expenditures include Salaries of \$412K for the month; Repair & Maintenance of \$7K for the month; Capital of \$16K for the month; and Debt Service Payment of \$143K for 2007 renovations.

July 2018 Board Retreat: The annual Board of Regents Retreat will be held on Monday, July 30, 2018 at 5:00 p.m.

Registered Nursing  
(RN) Program:

Dr. Hicks informed the Board that over the past 12-18 months there have been conversations with the Hospital Administrators at Dalhart, Perryton, and Borger regarding a RN (2 year) program. FPC currently has a LVN (1 year) program. The intention would be to keep the LVN program and add the RN program. The new program would require approximately \$300,000 worth of equipment for instruction, which we would try to secure a grant to fund. A new program would require approval from the State of Texas and SACSCOC. Four additional full-time staff, 1 director and 3 instructors, would be required to run the program. The projected start-up date is August of 2019.

Fresh Ideas:

Dennis Owens, President, John Laird, Vice-President of Strategic Initiatives, Kris Lensmeyer, COO, and Jim McDonald, Vice-President of Operations all presented to the Board that they are looking forward to a great partnership with FPC. Some of the additions that they will be making to the cafeteria service include a pizza oven, soft-serve ice cream, and a grab-and-go area. They will be changing the aesthetics, painting, and changing the signage. Their focus is on fresh food options.

Pete Stynes  
Resignation:

On a motion by Jesse Heredia, seconded by Lynne Wyatt, the Board unanimously accepted, with regret, Regent Pete Stynes' resignation from the Board.

Appoint Kenny Morrison  
to the Board of  
Regents:

On a motion by Marlene McKinney, seconded by Jesse Heredia, the Board voted unanimously to appoint Kenny Morrison to the Board, replacing Pete Stynes. The seat will be up for election in 2020.

Elect New Officers:

On a motion by Lynne Wyatt, seconded by Kenny Morrison, the motion passed unanimously to re-appoint Scott Radach as Chairman of the Board; to re-appoint Patrick Nonhof as Vice-Chairman of the Board; and to re-appoint Marlene McKinney as Secretary of the Board.

Teri Langwell as  
signatory on all FPC  
Bank Accounts:

On a motion by Marlene McKinney, seconded by Lynne Wyatt, the Board unanimously approved Director of Accounting, Teri Langwell, as signatory on all Frank Phillips College bank accounts.

Teri Langwell named  
As Public Funds  
Investment Officer:

On a motion by Marlene McKinney, seconded by Kenny Morrison, the Board unanimously approved Director of Accounting, Teri Langwell, to be named Public Funds Investment Officer.

Property Bids: On a motion by Marlene McKinney, seconded by Jesse Heredia, the Board unanimously approved the following bids: submitted by Donald P. Hunter, \$55.00 for property located at Lot Six (6) in Block Thirty-two (32) of the Isom Addition to the City of Borger (R17170); submitted by Donald P. Hunter, \$55.00 for property located at Lots Three (3), Four (4), and Five (5) in Block Thirty-two (32) of the Isom Addition to the City of Borger (R17165); submitted by Donald P. Hunter, \$55.00 for property located at Lot Five (5) in Block Twenty-four (24) of the Original Town of Borger (R16314); submitted by Benjamin and Sarah Burlingame, \$306.99 for property located at Lot Five (5) in Block B of the North Hills Addition to the City of Borger (R13012).

Renew Line of Credit at Borger Bank: On a motion by Marlene McKinney, seconded by Lynne Wyatt, the motion passed unanimously to renew the line of credit with Amarillo National Bank – Borger Bank at 3.25% fixed interest, for one year, in the amount of \$300,000. If the line of credit is accessed, interest will be charged monthly on any advanced monies.

Approval of Substantive Change Policy: On a motion by Marlene McKinney, seconded by Jesse Heredia, the Board unanimously approved the Substantive Change Policy in accordance with requirements of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

Grant Summary: As of May 8, 2018, Frank Phillips College has received \$1,538,817 in grants and other donations.

President's Report: Dr. Hicks discussed with the Board that the organizers of the private open house for the new Dalhart campus that will be held on Friday, June 8<sup>th</sup>, are requesting to serve wine at the event. The Board discussed and agreed that since it is a non-student private event, wine is permissible.

Dr. Hicks informed the Board that he had recently received a letter from an attorney stating that Frank Phillips College was in copyright violation due to a posting on the Rodeo Facebook page. Dr. Hicks stated that the matter has been turned over to our attorney.

Vice-President's Report: Dr. Carroll reported that the campus is very busy with 8<sup>th</sup> grade students from Pampa here for a campus tour today.

The summer session will be starting on June 4<sup>th</sup>.

Jud, Michele, and Shannon have been invited to attend the Borger High School candle lighting to present degrees to the 8 or 9 that are graduating.

Dr. Carroll gave the Board an update on SACSCOC stating that she is currently working on ensuring compliance in all areas that have changed.

Dr. Carroll stated that FPC is moving forward to the 2018-2019 academic year.

Dalhart Campus: Ilene Walton stated that they have now moved in to the new building in Dalhart. She stated that it is 85% complete and the first class on campus (Tcole) is being held today.

The EOC matching grant is completed. All funds are raised for both buildings now. Approximate total funds raised is \$6.5 million.

There were 15 GED students who graduated in Dalhart this year.

Career & Technology  
Report:

Current focus is on summer class offerings. The goal is to fill all classrooms.

Three new grants have been applied for.

Allen Campus: Noah Cano reported to the Board in Amber Jones' absences. The Allen campus is now enrolling for summer classes.

Board Members: Marlene McKinney expressed sincere thanks to everyone for all the hard work to put together Graduation and the Nurses' Pinning Ceremony.

Adjourn: The meeting adjourned at 2:13 p.m.