



Frank Phillips College - CNA

How to Place Order

Welcome to myCB

To place your order go to:

<https://portal.castlebranch.com/FC96>

Package Name (if applicable):

FC98: Background Check \$31.40

PLACE ORDER

SELECT PROGRAM

SELECT PACKAGE

To place your initial order, you will be prompted to create your secure myCB account. From within myCB, you will be able to:

- ✓ View order results
- ✓ Upload documents
- ✓ Manage requirements
- ✓ Place additional orders
- ✓ Complete tasks

Please have ready personal identifying information needed for security purposes.

The email address you provide will become your username.

Contact Us: 888.914.7279 or servicedesk.cu@castlebranch.com