

**Frank Phillips College  
Board of Regents Meeting  
Regular Meeting – Board Room  
November 13, 2017**

- Members Present: Scott Radach, Marlene McKinney, Lynne Wyatt, Ryan Birge, Jesse Heredia, Patrick Nonhof.
- Others Present: Janie Arnold. CPA, with Connor, McMillon, Mitchell & Shennum.
- Call to Order: Scott Radach, Chairman, called the meeting to order at 12:03 p.m.
- Invocation: Ryan Birge presented the invocation.
- Presentation of  
2016-17 Audit Draft: Janie Arnold, CPA, of Connor, McMillon, Mitchell & Shennum, PLLC, presented the Annual Financial Report (draft version) for the year ending August 31, 2017, to the Board of Regents. The audit went very well and thanks were issued to all who assisted in the process. CMMS, PLLC, issued a clean opinion of the college's financials.
- Auditors did not identify any non-compliance in accounting practices. No difficulties were encountered during the audit. There was no disagreement with management and full disclosure was made by management.
- On a motion by Marlene McKinney, seconded by Lynne Wyatt, the motion to approve the 2016-17 audit as presented was approved unanimously.
- Minutes of  
October 16, 2017: On a motion by Patrick Nonhof, seconded by Ryan Birge, the minutes of October 16, 2017 were unanimously approved.
- Texas Panhandle  
Youth Choir Donation: The Executive Committee of the Amarillo Area Foundation on September 26, 2017, approved a distribution in the amount of \$25,000 from the Borger, Texas, Community Designated Fund, a component of the Amarillo Area Foundation. The grant will be used to purchase portable risers, portable sound equipment, and a trailer to move and store equipment. On a motion by Ryan Birge, seconded by Jesse Heredia, the Board voted unanimously to accept the donation with gratitude.
- Property: 626 N.  
Hedgecoke and  
1012 Coble: Devon Forcier of Borger submitted an offer of \$800 on property located at 626 N. Hedgecoke. Victorino and Maria G. Pando of Borger submitted an offer of \$3,000 on property located at 1012 Coble Drive. On a motion by Marlene McKinney, seconded by Patrick Nonhof, the Board voted unanimously to

approve the offer of \$800 on property located at 626 N. Hedgecoke. On a motion by Patrick Nonhof, seconded by Lynne Wyatt, the Board voted unanimously to table the offer by Victorino and Maria G. Pando on property located at 1012 Coble Drive, until further information can be obtained.

Ballot of Positions  
For the Board of  
Directors of the  
Hutchinson County  
Appraisal District:

On a motion by Marlene McKinney, seconded by Patrick Nonhof, the Board voted unanimously to allocate 64 votes each to the following nominees: Randy Heston, Cyndee Hickman, Diedre Hood, and Carrie Kimmell.

FPC Board Training  
Report:

The following members of the Board of Regents received Board training in 2017:

Patrick Nonhof completed the THECB/TEC 61.084 Board Training on August 27, 2017 and Public Funds Act Training on August 27, 2017.

Jesse Heredia, Jr. completed the In-House Board Training on October 11, 2017; Public Funds Act Training on October 13, 2017; and Open Meetings Act Training on October 19, 2017.

Grant Summary:

The Harrington Foundation has approved a grant in the amount of \$10,000 for the purchase of a simulation IV arm for the Nursing Department.

President's Evaluation:

Debra Wells is retiring as of December 31, 2017 and a replacement is being sought.

Dale Chadwick, a former FPC student, set up a new scholarship in the amount of \$25,000. Mr. Chadwick established the scholarship to help students with tuition who have at least one child.

Dr. Hicks has finished a year-long term with the Financial Literacy Council. The Council helped the State Legislature and THECB understand the value of how to pay for a college education.

The PC3 (Amarillo College, Clarendon College, and Frank Phillips College) group met in November. Dr. Walter Wendler of West Texas A&M University also attended and requested that WTAMU be included in the group. PC3 will meet in December to establish WTAMU as a member university.

The Borger Economic Development Corporation hired Katie Lingor as Executive Director.

Vice-President's  
Report:

The SACS steering committee orientation will take place in January. SACS is evaluating the Quality Enhancement Plan.

The RPM Conference will be held in March 2018. FPC is providing information on the recent Biology A&P Intervention.

A Chemistry instructor has been hired and will start work on week five in the spring of 2018.

Full Measure  
Report:

Krista Wilson, Director of Student Central/FYE, reported to the board on the Full Measure Education program. FPC started working with the company on the faculty portion at the end of September 2017. Currently, Full Measure is in the process of accessing FPC's CAMS. Full Measure representatives will visit the campus in the spring. FPC has chosen the option of sending text messages to students when they need to be notified of important information.

Career & Technology:

The Solvay Skills Development Grant has concluded satisfactorily. The Hilmar grant is at 50% completion.

Spring enrollment takes place on Tuesday, November 14, 2017.

The Department of Labor (OSHA) has extended guidelines for crane training for one year.

The goal for Extended Education is to have every classroom full every day of the week.

Allen Campus:

Spring enrollment is this week.

The Allen Campus Advisory Council met on November 8, 2017. Minta Wilson was presented with a Plainsmen statuette, gift card, and Board of Regents Proclamation, which pleased her immensely. The Council welcomed new members, Lisa Yauck and Ronnie Watson.

Tim Fangman will teach I&E classes at Allen Campus.

Dalhart Center:

The new building is coming along well. Employees and students will be able to move in in May. The Phase II budget was over by \$600,000, and steps are being taken to bring that into line.

Adjourn:

The workforce training hour goal is 35,000.  
The meeting adjourned at 2:08 p.m.