

Changing Residency Status for Tuition Purposes

Residency rules are established by the state Legislature and governed by the Texas Higher Education Coordinating Board. Frank Phillips College is obligated to the State of Texas and the citizens of the FPC District to uphold all rules and requirements of residency for tuition purposes.

Steps for applying for a residency status change

Please be aware that as part of this process you may be asked to provide numerous pieces of documentation that you may consider to be of a personal nature. Failure to provide the requested documents may result in the rejection of your petition. Changes in tuition status are not retroactive.

- Fill out the **Student Data Change Form** completely (located at bottom of page)

Acceptable Residency Documentation

Acceptable documentation to support domicile and residency for the 12 months prior to the census date of the term in which the person enrolls, includes but is not limited to :

LIST A Documentation which can support Establishment of a Domicile and Maintenance of Residence in Texas.	LIST B Documentation which (if accomplished and maintained for the 12 months prior to the census date of the term in which the person enrolls and if accompanied by at least one type of document listed in List C), can support Establishment of a Domicile and Maintenance of Residence in Texas.	LIST C Documentation which may be used to demonstrate maintenance of a Residence
OR	AND	
<ol style="list-style-type: none"> 1. An employer's statement of dates of employment (beginning and current dates) that encompass at least 12 months. Documents that show the person is self-employed, employed as a homemaker, or is living off his/her earnings, or through public assistance. 	<ol style="list-style-type: none"> 1. Title to real property in Texas 2. Marriage certificate with documentation to support that spouse is a domiciliary of Texas. 3. Ownership of business in Texas that reflects the ownership interest or the person or dependent's parent. 4. State or local licenses to conduct a business or practice a profession in this state. 	<ol style="list-style-type: none"> 1. Utility bill for the 12 months preceding the census date; 2. A Texas high school transcript; 3. A Texas driver's license or Texas ID card with an expirations date of not more than four years; 4. Texas voter registration card that has not expired; 5. Pay stubs for the 12 months preceding the census date; 6. Bank statements reflecting a Texas address for the 12 months preceding the census date; 7. A lease or rental of real property agreement, other than campus housing, in the name of the person or the dependent's parent for the 12 months preceding the census date

Frank Phillips College
Student Data Change Form

Social Security No. _____ - _____ - _____

Date: ____ / ____ / _____

Name: _____
Last First Middle Initial

NAME CHANGE

I have lived at the following address(s):

_____ (_____)
Current Address City State Zip From/Current

_____ (_____)
Prior Address City State Zip From/Current

_____ (_____)
Prior Address City State Zip From/Current

_____ Phone

_____ Email

CHANGE IN RESIDENCY PETITION
INDICATE TYPE OF PETITION
<input type="checkbox"/> Change from out-of-state to in-state status
<input type="checkbox"/> Change from out-of-state to in-district status
State Reason For Petition: _____

I understand the requirements for classification as a resident of Texas for tuition purposes and I affirm by my signature below that to the best of my knowledge and belief, I am eligible to be so classified. I also affirm that I will notify the proper official of this institution if circumstances change so as to disqualify me for this classification. I understand that violation of this oath of residency will result in disciplinary action.

Date _____ Signature _____