

Frank Phillips College
Board of Regents Meeting
Regular Meeting - Frank Phillips College Board Room
August 15, 2016

Members Present: Marlene McKinney, Andy Green, Kelly McDonald, Pete Stynes, Patrick Nonhof, Ryan Birge, and Scott Radach.

Others Present: Dr. Jud Hicks; Dr. Shannon Carroll; Craig Jones; Renee' Prater; Amber Jones; Ilene Walton; Lane Hale; Nicole Sidders; Tiffany Thomas; David Diaz; Derrick Cummings; Alan Parker; and Debra Wells.

Call to Order: Scott Radach called the meeting to order at 12:02 p.m.

Introductions: The following new employees were introduced to the Board of Regents: Lane Hale, Livestock Judging Coach; Nicole Sidders, College Advancement; Tiffany Thomas, Director of Extended Education; David Diaz, Assistant Baseball Coach; Derrick Cummings, ARC Coordinator; and Alan Parker, Livestock Genetics Center Manager.

Invocation: Ryan Birge presented the invocation.

Executive Session: The Board entered into Executive Session at 12:13 p.m. per Government Code 551.071 – Attorney Consultation.

Open Session: The Board entered into Open Session at 12:48 p.m. with no action being taken.

2015-16 Classes: Michele Stevens, Director of Enrollment Management/CAMS, submitted the 2015-16 Class report to the Board.

Minutes of
June 6, 2016
Meeting: After reviewing the June 6, 2016 minutes, on a motion by Pete Stynes, seconded by Patrick Nonhof, the Board voted unanimously to approve the minutes as presented.

Financial Report
For the Month Ending
June, 2016: State appropriations YTD total \$1,984,080. Tuition and Fees YTD total \$3,380,722 and Taxes Collected YTD total \$2,218,793. Donations and Gifts YTD total \$567,167. Repair and Maintenance YTD totals \$306,128. Capital expenditures YTD total \$392,983.

2016-17 Mission
Statement: On a motion by Pete Stynes, seconded by Ryan Birge, the Board voted unanimously to approve the Frank Phillips College Mission Statement for 2016-17.

2016-17 Goals and
Plan for Sustainability
And Growth:

On a motion by Andy Green, seconded by Marlene McKinney, the Board approved the 2016-17 Goals and Plan for Sustainability and Growth.

2016-17 Proposed
Budget:

On a motion by Marlene McKinney, seconded by Pete Stynes, the Board approved the 2016-17 Proposed Budget as presented.

2016-17 FPC Employee
Handbook:

Some changes were made to the FPC Employee Handbook. Among those changes are an updated employee evaluation form and revised internal procedures to provide consistency. On a motion by Patrick Nonhof, seconded by Andy Green, the Board unanimously approved the 2016-17 FPC Employee Handbook.

FPC Investment
Policy:

The FPC Investment Policy is located online at www.fpctx.edu. On a motion by Ryan Birge, seconded by Pete Stynes, the Board unanimously approved the FPC Investment Policy.

Intent to Set Tax
Rate; Set Dates of
Tax Hearings for
BJCD:

For the fifteenth consecutive year, the FPC proposed tax rate remains capped at \$.22 per \$100 valuation. This year (2016), the effective tax rate is \$0.17654 per \$100 valuation. On a motion by Patrick Nonhof, seconded by Ryan Birge, the Board unanimously voted intent to set the tax rate at \$.22 per \$100 valuation and to set the tax rate hearings for Monday, August 29, 2016 at 7:30 a.m. and Tuesday, September 6, 2016 at 7:30 a.m. in the FPC Board room. The tax rate will be adopted at the Board of Regents' meeting on Monday, September 19, 2016 at noon in the FPC Board room. All meetings require a quorum of the Board to be present (five members).

Real Property –
551.072:

On a motion by Ryan Birge, seconded by Marlene McKinney, the Board approved the following bids: \$10,000 by Juan Madrid on property located at 803 Latimer; \$5,000 by Javier Dolz on property located at 108 Warner; \$2,500 by Enoe Dawoud on property located at 502 7th Street; \$300 by Jerry and Candace Nugent on property located at 614B Alabama; \$3,000 by Enoe Dawoud on property located at 1012 Coble Drive; \$3,500 by Enoe Dawoud on property located at 1125 Valley Drive; and \$4,000 by Maria Estela Ayala on property located at 416 Jackson.

Authorize Bank

Signatories: On a motion by Andy Green, seconded by Pete Stynes, the Frank Phillips College Board of Regents authorized the following persons as signatories on the Firstbank Southwest – Perryton account: Jud Hicks, President; Renee’ Prater, Director of Accounting; and Debra Wells, Executive Assistant/HR.

Board Self-Evaluation: Chairman Scott Radach distributed copies of the annual FPC Board Self-Evaluation form and requested that the regents complete and return the forms to him or to Debra Wells within a reasonable period of time.

President’s Report: FPC received a grant for a Solvay/CPChem training grant. The College did not meet a required threshold, so \$17,000 of the grant must be repaid. The College does receive the contact hours funding, however.

The FPC Livestock Genetics Center construction is coming along well. Lab equipment will be purchased and the project is on-budget.

Carbon Road is located behind the FPC main campus and the FPC rodeo arena. Because the road is open to through-traffic, student safety is an issue. The road is not owned nor maintained by either the City of Borger or Hutchinson County. Dr. Hicks is in the process of vetting the County Commissioners Court and the Borger City Council and is making public the proposal that the road be closed to through-traffic.

Great Western Dining is currently under new management.

Vice-President’s Report:

The SACS response is being finalized. FPC Faculty is now on-campus. Michele Stevens has assisted in overhauling the CAMS system in preparation for the upcoming year.

Faculty changes include: Derrick Cummings is now ARC Coordinator and Marcus Miers has moved to dual-credit History; Lydia Howell moved from College Development to replace Chase Thornton as History instructor; Robyn Line replaces Bryant Manning as English instructor.

An advisor from WT will be on-campus on Wednesday, August 17, to conduct training for faculty.

Three classes were added to the core curriculum.

In-service is scheduled for Tuesday, August 16, 2016 from 8:00 a.m. to 1:00 p.m. and the President's Academy for new employees is scheduled for Thursday, August 17, 2016 from 8:30 a.m. to 10:30 a.m.

Dalhart Report:

A town hall meeting revealed the donors, Gene and Louise Ralls, who are donating \$4 million toward the construction of a new Frank Phillips College Dalhart Center. The meeting was well-attended. The Dallam County Commissioners approved putting the proposed tax rate on the November ballot. The ACE team is working through the process and the community response has been overwhelmingly positive.

There is an increased interest in FPC's Dalhart Center and momentum is gathering.

Barbie Walker is coordinating 36 additional enrichment classes through the College's Community Connect program.

Over the summer, 368 students attended FPC Dalhart Center.

In the fall, Hilmar Cheese will increase training.

The Dalhart Campus budget will be presented to the Dallam and Hartley County Commissioners.

Perryton Allen
Campus Report:

Enrollment is picking up for fall classes. Summer classes brought lot of children on-campus.

Phlebotomy and C.N.A. classes as well as TCOLE classes will be offered this fall.

The Allen Campus budget will be presented to the Ochiltree County Commissioners.

Adjourn:

The meeting adjourned at 2:10 p.m.