

**Frank Phillips College
Board of Regents Meeting
Regular Meeting – FPC Board Room
November 14, 2016**

- Members Present: Marlene McKinney, Andy Green, Ryan Birge, Patrick Nonhof, Lynne Wyatt, Pete Stynes, Dr. Shad Goldston, and Scott Radach.
- Others Present: Dr. Jud Hicks; Dr. Shannon Carroll; Janie Arnold, CPA with CMMS; Renee' Prater; Amber Jones; Ilene Walton; Dottie Crockett; Jason Price; Amanda Rister; Evan Schmidt; Odis McClellan; members of the Huber Addition including Lary Franklin; Neva Gage; and Barnum Taylor; and Debra Wells.
- Call to Order: Scott Radach called the meeting to order at 12:01 p.m.
- Invocation: Ryan Birge presented the invocation.
- Introduce New Employee: Renee' Prater, Director of Accounting, introduced Dottie Crockett, HR/Payroll Coordinator.
- Recognize FPC Lady Plainsmen Volleyball Team Spring GPA Award: Jason Price, Associate Dean of Academic Support Services, presented the Spring GPA Trophy to Amanda Rister, Head Volleyball Coach. The team's GPA for Spring 2016 was 3.45.
- Public Comment: Lary Franklin, Committee Chairman for Huber Camp Addition, spoke to the Board regarding the possible closure of the college's portion of Carbon Road. The committee asks that the college leave the road open and that it become a dedicated city road with speed limits, trash collection, and a crosswalk for students. Others who spoke on behalf of the Huber Camp committee were Evan Schmidt, Neva Gage, and Barnum Taylor. Odis McClellan offered to work with the college by possibly donating land for expansion.
- Minutes of October 17, 2016 Board Meeting: After reviewing the October 17, 2016 minutes and upon a motion by Pete Stynes, seconded by Marlene McKinney, the minutes were unanimously approved as amended: Ryan Birge was listed as present and Pete Stynes was not listed as present; however, Mr. Birge was absent and Mr. Stynes was present at the October 17, 2016, meeting.

Annual Financial
Audit Draft:

Janie Arnold, CPA, with Connor, McMillon, Mitchell & Shennum, presented to the Board the 2016 Financial Audit Draft. She expressed appreciation to all FPC employees who assisted with the audit. It was noted in the Public Funds Investment Act letter that the College had not posted on their website three of the four quarterly reports for the year ended August 31, 2016 and had not prepared the annual investment report or the required disclosures for the year ended August 31, 2016; however, she reported that both issues have since been resolved and the College is in compliance.

Some deficiencies were discovered in regard to student information submitted to the Federal Pell Grant Program. Those deficiencies have been addressed.

Overall, Ms. Arnold stated the audit provided a clean opinion of the College's financial statements for the years ended August 31, 2016 and 2015.

Closed Session:

The Board entered into Closed Session at 1:30 p.m. to discuss Real Property: 551.072 and Personnel: 551.074.

Open Session:

The Board entered into Open Session at 2:24 p.m. No action was taken. Dr. Shad Goldston left the meeting at 2:25 p.m.

Financial Report
For Month Ending
October 2016:

Year-to-date revenues include State Appropriations totaling \$588,030; Tuition and Fees totaling \$1,582,356; Taxes Collected totaling \$174,868; Donations and Gifts totaling \$5,534; and Grants and Contracts totaling \$866,032. Total revenue YTD is \$3,567,526.

Year-to-date expenditures include Repair and Maintenance totaling \$82,593 and Capital Expenditures totaling \$88,447. \$22,000 of Capital Expenditures is provided for by the Perkins Grant. Total expenditures YTD is \$2,611,068.

Summary of Investments
For Quarter Ending
August 31, 2016:

Marlene McKinney motioned to approve the FPC Comparative Statement of Changes in Investment Assets, the Compliance Statement, and the Summary of Investments for the quarter ending August 31, 2016. Pete Stynes made the second. The motion passed unanimously.

Real Property –
421 S. Main &
113 Brain, Borger:

On a motion by Andy Green, seconded by Lynne Wyatt, the Board unanimously approved an offer of \$20,000.00 by R & R Sheet Metal and Machine Shop in

Borger for property located at 421 S. Main and an offer of \$2,000.00 by H & H Refractory in Borger for property located at 113 Brain.

Closing of Carbon Road:

On a motion by Patrick Nonhof, seconded by Ryan Birge, the Board unanimously approved the closing of the gates on the east and west ends of that portion of Carbon Road owned by Frank Phillips College on January 27, 2017. However, the Board expressed a willingness to work with City of Borger officials regarding a proposal to dedicate a portion of Carbon Road. It would be the desire of the Board for the options under this proposal to be explored prior to the January 27th date.

FPC Core Values:

The Board received a draft of the FPC Core Values and will review them for the January 23, 2017, Board meeting.

Board Member

Training Report:

The Board reviewed the list of Regents who received training in 2016.

President's Report:

The Board will receive invitations to attend the President's Holiday Reception set for Monday, December 12, 2016 in the Library at 6:00 p.m.

The March 2017 Board meeting will be held in Dalhart.

The College's response to the Office of Civil Rights has been submitted and action will be taken over the next five years to comply with necessary requests.

Tiffany Thomas, Director of Extended Education, received her OSHA 10 & 30 certifications and will begin defensive driving classes.

Vice-President's Report:

The FPC Hanging of the Green will be held on Tuesday, December 6, 2016 in the Library at 6 p.m.

The official kickoff of the Retention Plan Management Program is set for February 2017.

Dr. Carroll and other FPC representatives took a group of honor students to visit the Oklahoma City National Memorial.

Eleven faculty members attended the annual FPC Retreat.

Dr. Byron Housewright, Alan Parker, and Dr. Carroll traveled to Dalhart to meet with JBS supervision to discuss plans for entering into a dual-credit program for students who want to enter the workforce after graduation.

Allen Campus Report: The Allen Campus is finalizing the fall semester and plans are ongoing for offering TCOLE to area law enforcement.

FPC personnel met with Seaboard about the possibility of starting a swine program.

The Allen Campus is now enrolling for the spring semester and has admitted many new students.

Dalhart Center
Report:

The levy of a maintenance tax for the proposed new FPC Dalhart Center passed, in Dallam County: 949 (70%) for and 417 (29%) against; in Hartley County: 1,395 (75%) for and 458 (24%) against. FPC students worked on behalf of the campaign as did high school students. The groundbreaking will take place in March 2017 and the new building is set for occupancy in March 2018. Ms. Walton thanked the Board of Regents for their support and vision.

CPR classes have begun at the Dalhart Center and the JBS Swine CPR class has enrolled twenty people. Thirteen GED students have a pass rate of 100%. TCOLE tazer training has begun and Hilmar Cheese has increased NIDA training. A CDL preparatory class is set to begin.

Adjourn: The meeting adjourned at 3:22 p.m.