

Frank Phillips College – Allen Campus
Advisory Council Meeting
2015-2016 4th Quarter Meeting Minutes
Wednesday, June 29, 2016

Members Attending: Charlotte Hale, Diane Thorpe, Barry Willis, Kerry Symons, Minta Wilson and Amber Jones. Dr. Shannon Carroll from Borger was also present for the meeting.

Old Business: Amber Jones, the new Dean of Frank Phillips College-Allen Campus welcomed the Advisory Council by preparing a PowerPoint presentation. She discussed with the group her personal and professional goals as a way of introducing herself to the Council. She stated that she is working with an excellent team and hopes to build on the successes of the campus to further Frank Phillips-Allen Campus and Ochiltree County. She had each member of the team to elaborate on their duties and accomplishments in the recent past and present. The Advisory Council really appreciated hearing the reports from Cassi Laxton, Renee Schwalk, Bethany Ramirez and Rita Presley; the council was very pleased about each of the activities presented by the four.

New Business: Amber reported that deadbolt locks had been installed in all of the classrooms; that she had received one estimate and was waiting on another estimate for the repairs to the parking lot; that leaks in a storage closet was being addressed; that the nursing room was scheduled for a new paint job; that the fan problem in the electrical closet was being addressed; and that maybe the purchase of a used automobile might be possible from this year's budget—this car would not replace the one that the college currently has, but would add another one for the campus.

The first budget proposal was presented with many line items cut and other line items adjusted to better reflect the amount needed for the coming year. The bottom line for the proposed 2016-2017 budget was \$495,601. Considering the downturn in the Ochiltree County economy, the Council was pleased that the budget proposal was less than last year's budget.

Respectfully submitted,

Minta L. Wilson, Secretary