



Frank Phillips College – Allen Campus
Advisory Council Meeting
2016-2017 1st Quarter Meeting Minutes
Wednesday, October 19, 2016



Members Attending: Barry Willis, Charlotte Hale, Diane Thorpe, Minta Wilson and Dean Amber Jones. Staff members attending the meeting were Bethany Evelyn, Cassi Laxton, Rene Schwalk and Rita Presley.

Old Business:

The council discussed possible changes in the Advisory Council Membership and leadership.

New Business:

Each of the staff members reported on activities occurring in their area of the college. Bethany Ramirez reported about the number and classes in several areas of the continuing education and community involvement. We have law enforcement meeting once each month, other new classes and numbers that were of interest for the Advisory Council. Bethany also informed the council about the upgrades being done at the campus as a result of the Wagner Peyser grant.

Cassi Laxton reported on the academic area of the college. She reported about the numbers involved with the Pathways program and our dual credit courses in conjunction with Perryton High School. She also reported that a future fund-raiser is in the planning stages to benefit Pathways. Cassi also reported that workshops have been scheduled to assist the Pathway students in completing the forms required by colleges.

Rita Presley reported on what is happening in the Student Resource Center. Much of Rita's work involves extensive proctoring of various examinations required.

Rene Schwalk reported on the changes being done at the college in the way of upgrades for various rooms on the campus.

Dean Amber Jones gave the council the current enrollment figures and explanations for some of the drop in enrollment. She also informed the board that she has been in contact with Scott Strawn and they are working on a possible solution for the use of the greenhouse. Future plans include possibly hiring a part-time maintenance person and a part-time counselor.

There being no further business, the meeting was adjourned.

Respectfully submitted,
Minta L. Wilson, Secretary